

**WASHINGTON COUNTIES RISK POOL
BOARD OF DIRECTORS MEETING**

MINUTES

Regular Meeting 10:30 a.m.

Friday, February 16, 1990

Inn at Semi-ah-moo, Whatcom County

ATTENDANCE:

President - Bill Vogler, Grays Harbor County Commissioner
Vice-President - Shirley Van Zanten, Whatcom County Executive
Treasurer - Deborah Cone, Kitsap County Director of Internal Management
Secretary - Vyrle Hill, Pacific County Administrative Officer

Benton County - Steve Lowe, Chief Civil Dep. Prosecuting Attorney - Dir.

Franklin County - Neva J. Corkrum, County Commissioner - Dir.

Garfield County - Ronald Crawford, County Commissioner - Dir.

Grays Harbor County - Rose Elway, Dir., Mgmt Services/Budget - Alt.
Mary Davis, Insurance/Risk Analyst

Island County - Dick Caldwell, County Commissioner - Dir.

Gordon R. Hey, Budget Director - Alt.

Jefferson County - B.G. Brown, County Commissioner - Dir.

Gary A. Rowe, Director of Public Works - Alt.

Kitsap County - Allen Hatten, Risk Manager - Alt.

Pacific County - Rosemarie Bay, Assistant Risk Manager - Alt.

San Juan County - Douglas R. Corliss, County Commissioner - Dir.

David L. Zeretzke, Insurance Risk Manager - Alt.

Spokane County - Claude L. Cox, Risk Manager - Dir.

Thurston County - Steve Zimmerman, Deputy Chief Admin. Officer - Alt

Visitors - Steve Hullin, Corroon & Black, Inc.

Risk Pool Staff - John Crawford, Executive Director

Tom Butler, Loss Control Manager

Aileen Boren, Administrative Assistant

The meeting was called to order at 11:00 a.m. by President Bill Vogler, who noted that a quorum was present and who welcomed all in attendance.

APPROVAL OF MINUTES:

October 11, 1990 Board of Directors Meeting, Long Beach: Vyrle Hill moved to approve the minutes. The motion was seconded by Claude Cox and approved.

COMMITTEE REPORTS:

Executive Committee: The Executive Committee met on November 15th in Everett, on December 14th by telephone conference, and on January 19th at Sea-Tac. Minutes of those meetings had been prepared and distributed and no further questions were asked.

Finance Committee:

Voucher Approval: The Treasurer's Report was not available. Claude Cox moved to approve the monthly expenses in the amount of \$54,453.32. The motion was seconded by Ron Crawford and approved.

DISCUSSION AND ACTION:

Bylaws Changes: Copies of letters from Kitsap and Pacific Counties regarding the proposed Bylaws changes were distributed. A letter from Clallam County dated January 29th was also discussed. After lengthy discussion, Steve Lowe moved to approve the proposed changes as modified by written proposals 1, 3, 4, and 5. The motion was seconded by Ron Crawford and approved.

Election of Officers: President Bill Vogler presented the Nominating Committee's report. Dick Caldwell moved that the nominations be closed and that a unanimous ballot be submitted for those nominated. The motion was seconded by Shirley Van Zanten and approved. The new officers are: Shirley Van Zanten, President; Neva Corkrum, Executive Vice President; Deborah Cone, Finance Vice President/Treasurer; Claude Cox, Operations Vice President/Secretary; and Bill Vogler, Past President.

Lease of office space in Washington Counties Building: Neva Corkrum moved to approve the lease of office space in the Washington Counties Building in Olympia. The motion was seconded by B.G. Brown and approved.

Work Program: The two-day workshop training on organizational development by WSU/Cooperative Extension Service Organizational Development Specialist Kelsey Gray and Skagit County Cooperative Extension Community Resource Development Agent Kay Haaland encouraged Board members to concentrate on the Pool's purpose, goals, and objectives. The work session was very productive and accomplished much towards the Pool's organizational development. Kelsey Gray and Kay Haaland will be available for future work sessions on strategic planning and to complete what was started on the Pool's purpose, goals and objectives.

A draft work plan was distributed for Board review. The work plan identifies tasks and projects and allots the amount of work needed and the schedule for completion of the tasks or projects. The shaded areas on the work plan highlight when the Board should consider and approve particular tasks or projects. No action was taken on the draft.

Meeting Schedule: The Board decided that its next meeting will be in April at Sea-Tac, and the Midyear Meeting and Training will be June 28th and 29th in Spokane again rather than Chelan County. The dates for the August and October meetings were not set, but Sea-Tac will be the place for the meetings.

Group Purchase of Property Insurance: Steve Hullin reported that the Washington State Insurance Commissioner requested additional information from Corroon & Black on the Washington Counties Group Property Program and a third submission was filed. Corroon & Black has

received written commitments from most of the underwriters providing the property insurance.


Participation with WSAC in Liability Reform Coalition lobbying efforts: John Crawford stated that the Liability Reform Coalition lobbying efforts are being reported in the WACO-WSAC Legislative Bulletin newsletter.

Other Business: President Bill Vogler presented the gavel to President-elect Shirley Van Zanten. He thanked the staff and outgoing Secretary Vyrle Hill for all their work during the year. He was pleased with what the Pool and the member counties had accomplished. Shirley Van Zanten stated that she is looking forward to the coming year as President of the Pool.


Director Notebooks containing copies of Pool policies and documents were distributed to Board members in attendance.

The meeting was adjourned at 1:30 p.m.

RESPECTFULLY SUBMITTED:


Secretary

APPROVED: 04/06/90


Vice President