

WASHINGTON COUNTIES RISK POOL
BOARD OF DIRECTORS MEETING

MINUTES

Regular Meeting
9:00 a.m., Friday, July 12, 1991
Cavanaugh's Inn at the Park, Spokane
Continued to
9:00 a.m., Friday, August 23, 1991
Red Lion Hotel, SeaTac

ATTENDANCE:

President - Claude L. Cox, Spokane County Risk Manager
Vice President - Vyrle L. Hill, Pacific County Administrative Officer
Past President - Shirley Van Zanten, Whatcom County Executive
Treasurer - Dick Caldwell, Island County Commissioner
Secretary - Marjorie Upham Rood, Clallam Co. Dir. Personnel/Risk Mgmt.

Benton County - Steve M. Lowe, Chief Civil Dep Pros Attorney - Dir.
Chelan County - Paul Dunning, Administrative Coordinator - Alt.
Cowlitz County - Frank Bishop, Budget Director - Alt.
Franklin County - Neva J. Corkrum, County Commissioner - Dir.
Diane McLaughlin, Administrative Assistant
Garfield County - Ronald E. Crawford, County Commissioner - Dir.
Don Stallcop, County Commissioner - Alt.
Grays Harbor County - Dick Dixon, County Commissioner - Dir.
Rose Elway, Director, Dept Mgmt Services - Alt.
Mary Davis, Ins./Risk Management Analyst
Dan Sharp, Fair Department
Island County - Gordon Hey, Budget Director - Alt.
Jefferson County - B.G. Brown, County Commissioner - Dir.
Gary A. Rowe, Public Works Director - Alt.
Kitsap County - Allen Hatten, Risk Manager - Dir.
Deborah C. Broughton, Internal Management Dir - Alt.
Klickitat County - Sverre Bakke, County Commissioner - Dir.
Lewis County - Jay Winter, County Commissioner - Dir.
Mason County - Laura Porter, County Commissioner - Dir.
Pacific County - Rosie Bay, Assistant Risk Manager
San Juan County - Si A. Stephens, County Auditor - Dir.
David L. Zeretzke, Ins. Risk Manager - Alt.
Skamania County - Marilyn Breckel, Staff-Assistant - Alt.

Visitors - Mike Croke, Corroon & Black, Inc.

Risk Pool Staff - John Crawford, Executive Director
Alicia Johnson, Claims Manager
Aileen Boren, Administrative Assistant

The meeting was called to order at 9:10 a.m. by President Claude Cox who welcomed all in attendance.

APPROVAL OF MINUTES: May 10, 1991 Board of Directors Meeting, SeaTac: B.G. Brown moved to approve the minutes. The motion was seconded by Steve Lowe and approved.

OFFICERS' REPORT: June 18, 1991, Wenatchee: Written reports of the Officers' meetings have been mailed.

FINANCIAL REPORT AND VOUCHER APPROVAL: Frank Bishop moved to approve the financial report and expenses for the month of July. The motion was seconded by Ron Crawford and approved.

DISCUSSION AND ACTION:

Investment Policy: Laura Porter moved to approve the changes to the revised investment policy. The motion was seconded by Si Stephens and approved.

1991 Renewal Process:

Joint Self-Insurance Liability Policy: After discussion regarding amendments extending coverage to include horse racing and medical malpractice, the amendments were withdrawn. Si Stephens moved to approve the Self-Insurance Liability Policy for the 1991-1992 policy year, as drafted, but without any amendments. The motion was seconded by Ron Crawford and approved.

Coopers & Lybrand Actuarial Report: Vyrle Hill moved to accept the Coopers & Lybrand Actuarial Report. The motion was seconded by Si Stephens and approved.

Excess Insurance: Mike Croke reported on the renewal of our excess insurance policies. Vyrle Hill moved to approve the purchase of the excess insurance policies for \$1,375,000 and to direct the broker to negotiate for a multi-year agreement with alternative proposals regarding the Risk Pool's retention levels. The motion was seconded by Neva Corkrum and approved.

Mike Croke discussed the possibility of a group purchase for a special events policy for \$123,500 based upon approximately 1900 exhibitors. Frank Bishop moved to table the discussion on the special events policy. The motion was seconded by Steve Lowe and approved. The Board requested that a report on the special events group purchase proposal be sent to members before the next meeting.

1991-1992 Premium Rates: Al Hatten moved to use the 95% confidence level for the 1991-1992 premium rates. The motion

was seconded by Dick Caldwell and approved. Vyrle Hill moved to approve a 6% interest income rate for use in the computations of the premium rates. The motion was seconded by Jay Winter and approved.

Loss Control Rebate Program: Si Stephens moved to approve the concept of a loss control rebate program and the bottom line amount of \$297,309 for loss control rebates. The motion was seconded by Steve Lowe and approved.

Executive Session: The Board went into Executive Session from 11:16 until 11:52 a.m. to discuss personnel.

Administrative Budget: The approval of the Administrative budget was postponed until the August 26th special Board of Directors meeting.

Si Stephens moved to continue the Board meeting until August 23rd at the SeaTac Red Lion Hotel. The motion was seconded and approved at 11:45 a.m.

The meeting reconvened on Friday, August 23, 1991 at the SeaTac Red Lion Hotel at 9:16 a.m. Those attending were:

President - Claude L. Cox, Spokane County Risk Manager
Vice President - Vyrle L. Hill, Pacific County Administrative Officer
Past President - Shirley Van Zanten, Whatcom County Executive
Treasurer - Dick Caldwell, Island County Commissioner
Secretary - Marjorie Upham Rood, Clallam Co. Dir. Personnel/Risk Mgmt.

Benton County - Steve M. Lowe, Chief Civil Dep Pros Attorney - Dir.
Franklin County - Harold Mathews, County Commissioner - Alt.
Garfield County - Ronald E. Crawford, County Commissioner - Dir.
Grays Harbor County - Dick Dixon, County Commissioner - Dir.
Rose Elway, Director, Dept Mgmt Services - Alt.
Mary Davis, Ins./Risk Management Analyst

Jefferson County - B.G. Brown, County Commissioner - Dir.

Kitsap County - Allen Hatten, Risk Manager - Dir.

Deborah C. Broughton, Internal Management Dir - Alt.

Klickitat County - Sverre Bakke, County Commissioner - Dir.

Lewis County - Jay Winter, County Commissioner - Dir.

Mason County - Laura Porter, County Commissioner - Dir.

Pacific County - Rosie Bay, Assistant Risk Manager

San Juan County - Si A. Stephens, County Auditor - Dir.

Skamania County - Robert Leick, Prosecuting Attorney - Dir.

Thurston County - Steve Zimmerman, Dep. Chief Admin. Officer - Alt.

Visitors - Mike Croke, Corroon & Black, Inc.

John Francis Kennedy, attorney

Risk Pool Staff - John Crawford, Executive Director

Alicia Johnson, Claims Manager

Aileen Boren, Administrative Assistant
Graham J. Wright, Risk Manager

DISCUSSION AND ACTION:

Executive Session: The Board went into Executive Session from 9:16 until 11:55 a.m. to discuss personnel.

After lunch, the meeting reconvened again at 1:10 p.m.

Insurance Programs: Mike Croke reported that the Crum & Forster underwriters have proposed a three-year "one-way" retrospective rating plan for the excess general liability coverage. The plan permits the downward adjustment of premiums on the basis of actual loss experience subject to limits. Vyrle Hill moved that the Pool accept the Crum & Forster three-year retrospective rating plan and also extend the Corroon & Black brokerage service agreement through the end of the plan. The motion was seconded by Deborah Broughton and approved.

Mike Croke reported that Crum & Forster will continue to offer an optional second excess layer of \$5 million excess of \$5 million for both general liability and public officials excess insurance. The costs for each electing county are the same as this year's, despite increases in the worker hours exposure base.

Mike Croke also reported on a special events group purchase policy. Al Hatten moved to table action until the next Board meeting. The motion was seconded by Sverre Bakke and approved.

Loss Control Program and Staff: After discussion, Harold Mathews moved to adopt a loss control program and staffing as proposed. The motion was seconded by Laura Porter and approved by a vote of ten to five.

Claims Administration: The Board went into executive session from 2:34 to 2:39 p.m. to discuss claims and suits.

Administrative Budget: B.G. Brown moved to table discussion on the administrative budget until the September meeting. The motion was seconded by Si Stephens and approved.

1991-1992 Premium Rates: Si Stephens moved to table discussion on the 1991-1992 premium rates until the September meeting. The motion was seconded by Dick Caldwell and approved.

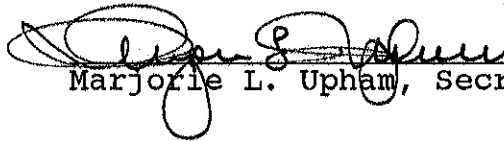
Vyrle Hill reported that Pacific County has decided to raise its deductible election next year to \$10,000. Laura Porter moved to delay until October 1st the date that members must notify the Pool of changes in their deductible elections. The motion was

seconded by Al Hatten and approved.

President Claude Cox called the next Board Meeting to be Friday, September 20, 1991 at 8:30 a.m. at the Red Lion Hotel, SeaTac.

The meeting was adjourned at 2:57 p.m.

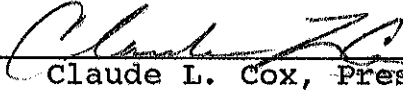
RESPECTFULLY SUBMITTED:



Marjorie L. Upham, Secretary

APPROVED:

9/20/91



Claude L. Cox, President