

**WASHINGTON COUNTIES RISK POOL
BOARD OF DIRECTORS**

MINUTES

**Winter Meeting
9:30 a.m., Thursday, January 19, 1995
Radisson/Quality Inn, SeaTac**

ATTENDANCE:

**President - Frank A. Bishop, Cowlitz County Budget Director
Secretary/Treasurer - Mike Shelton, Island County Commissioner
Executive Committee -**

**Marjorie Upham Rood, Clallam County Dir Personnel/Risk Mgmt
Steve M. Lowe, Franklin County Prosecuting Attorney
Rose Elway, Grays Harbor County Director of Management Services
Richard Brown, Whitman County Director of Administrative Services**

**Franklin County - Neva J. Corkrum, County Commissioner - Director
Lois Wood, Civil Deputy Prosecuting Attorney - Alternate**

Garfield County - Vern Emerson, County Commissioner - Director

**Grays Harbor County - Dick Dixon, County Commissioner - Director
Mary Davis, Deputy Director Insurance & Risk Mgmt - Alternate
Bob Paylor, County Commissioner**

Island County - Betty Kemp, Director of General Services Admin/Risk Mgmt - Alternate

Jefferson County - Glen Huntingford, County Commissioner - Director

**Kitsap County - Deborah Broughton, Director of Administrative Services - Director
Barbara Razey, Risk Manager - Alternate**

Klickitat County - Sverre Bakke, County Commissioner - Director

**Lewis County - Carl Hemenway, County Commissioner - Director
John Nacht, Risk Manager - Alternate**

**Mason County - Mary Jo Cady, County Commissioner - Director
Marv Flaughender, County Commissioner**

**San Juan County - Si Stephens, County Auditor - Director
Dave Zeretzke, Administrative Services Director - Alternate**

**Skamania County - Marilyn Breckel, Administrative Coordinator - Director
Gary Olson, County Auditor - Alternate**

Spokane County - Claude L. Cox, Risk Manager - Director

**Thurston County - Judy Wilson, County Commissioner - Director
Jeff Watson, Chief Deputy Prosecuting Attorney - Alternate**

Whitman County - Nora Mae Keifer, County Commissioner

Broker - Mike Croke, Vice President, Willis Corroon of Seattle

Washington Counties Insurance Fund Staff -

**Mary A. Sacre, Executive Director
Kathleen "Kitty" Wallace, Benefit Director
Rita Fanning, Accounting/Operations Manager**

Risk Pool Staff - John Crawford, Executive Director
Alicia Johnson, Claims Manager
Jay Winter, Training Coordinator
Aileen Boren, Administrative Assistant

WELCOME, ROLL CALL AND APPROVAL OF AGENDA: The meeting was called to order at 9:30 a.m. by President Frank A. Bishop who welcomed all in attendance and asked that everyone identify themselves and sign the roll call sheet.

The agenda was approved as printed.

APPROVAL OF MINUTES: John Nacht moved to approve the minutes of the October 21st Autumn Meeting at SeaTac. The motion was seconded by Dick Dixon and approved.

REPORTS: A copy of the December 9th Minutes of the Executive Committee was provided in the file folder.

DISCUSSION AND ACTION:

Election: Nominating Committee Chair Frank Bishop nominated Thurston County Commissioner Judy Wilson to fill the unexpired term of Warren Dahlin on the Executive Committee. The motion was seconded by Mike Shelton and approved unanimously.

Service Agreement: After discussion, Si Stephens moved to approve the proposed service agreement with the Washington Counties Insurance Fund, but with the inclusion of indemnification and insurance clauses. The motion was seconded by Dick Dixon. Claude Cox moved to amend the motion to charge for time and costs rather than a fixed monthly amount. The motion to amend was seconded by Judy Wilson, but was defeated. The original motion was then approved with one dissent.

Lease Agreement: Si Stephens moved to approve the proposed lease agreement with the Washington Counties Insurance Fund. The motion was seconded by Dick Dixon and approved unanimously.

OTHER BUSINESS:

Office Purchase: John Crawford reported on the progress of purchasing a new office. The question over who was to pay for some ADA upgrades was resolved satisfactorily.

Members' Reports: Members reported about incidents and claims, new officials taking office, new employees being hired, and safety training.

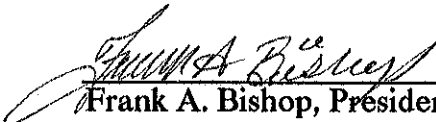
Legislative Agenda: John Crawford mentioned that legislative highlights of interest were included in the file folders. Claude Cox reported that he discussed with a Spokane legislator the possibility of workers compensation pooling and purchasing group insurance.

Future Board Meetings: The Spring Board Workshop and Meeting will be at the SeaTac Holiday Inn. There will be an afternoon workshop on Thursday, April 20, 1995, with a morning Board meeting on Friday, April 21, 1995.

The Summer Board Workshop and Annual Meeting will be at the Enzian Motor Inn in Leavenworth. There will be an afternoon workshop on Thursday, July 27, 1995, and a morning Board Annual Meeting on Friday, July 28, 1995.

The meeting was adjourned at 11:57 a.m.

MINUTES APPROVED: 4/21/95



Frank A. Bishop, President
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Attest: 

Mike Shelton, Secretary