

**WASHINGTON COUNTIES RISK POOL
BOARD OF DIRECTORS MEETING
MINUTES**

Friday, May 8, 2015
Radisson Hotel Seattle Airport
18118 International Blvd, Seattle, Washington

Board Members in Attendance

County	Appointment	Present	Name
Adams	Director	<input type="checkbox"/>	Jeffrey Stevens
	Alternate Director	<input type="checkbox"/>	Patricia Phillips
Benton	Director	<input checked="" type="checkbox"/>	Bryan Perry *
	Alternate Director	<input type="checkbox"/>	Ryan Lukson
Chelan	Director, <i>Secretary/Treasurer</i>	<input checked="" type="checkbox"/>	Keith Goehner *
	Alternate Director	<input type="checkbox"/>	Cathy Mulhall
Clallam	Director	<input checked="" type="checkbox"/>	Rich Sill
	Alternate Director	<input type="checkbox"/>	James A. Jones
	Alternate Director	<input type="checkbox"/>	Mark Nichols
	Alternate Director	<input type="checkbox"/>	Annie Achziger
Columbia	Director, <i>President</i>	<input checked="" type="checkbox"/>	Andrew "Drew" Woods *
	Alternate Director	<input type="checkbox"/>	Dwight Robanske
Cowlitz	Director	<input checked="" type="checkbox"/>	Clyde Carpenter * (Left at 9:00)
	Alternate Director	<input checked="" type="checkbox"/>	Claire Hauge
Douglas	Director	<input checked="" type="checkbox"/>	Steve Clem
	Alternate Director	<input type="checkbox"/>	Thad Duvall *
	Alternate Director	<input type="checkbox"/>	Ken Stanton
Franklin	Director	<input checked="" type="checkbox"/>	Robert Koch *
	Alternate Director	<input type="checkbox"/>	Shawn Sant
	Alternate Director	<input type="checkbox"/>	Tim Dickerson
Garfield	Director	<input type="checkbox"/>	Wynne McCabe
	Alternate Director	<input type="checkbox"/>	Jennie Bowman
	Alternate Director	<input type="checkbox"/>	Robert Johnson
Grays Harbor	Director	<input checked="" type="checkbox"/>	Vickie Raines
	Alternate Director	<input type="checkbox"/>	Wes Cormier
	Alternate Director	<input checked="" type="checkbox"/>	Dale Gowan
Island	Director	<input checked="" type="checkbox"/>	Jill Johnson
	Alternate Director	<input type="checkbox"/>	Elaine Marlow
Jefferson	Director	<input checked="" type="checkbox"/>	Philip Morley
	Alternate Director	<input checked="" type="checkbox"/>	David Alvarez *
Kittitas	Director, <i>Vice President</i>	<input checked="" type="checkbox"/>	Lisa Young *
	Alternate Director	<input type="checkbox"/>	Judy Pless
Lewis	Director	<input checked="" type="checkbox"/>	Paulette Young
	Alternate Director	<input type="checkbox"/>	Michael Strozyk
	Alternate Director	<input type="checkbox"/>	Gary Stamper
Mason	Director	<input type="checkbox"/>	Tim Sheldon
	Alternate Director	<input type="checkbox"/>	Randy Neatherlin
	Alternate Director	<input checked="" type="checkbox"/>	Terri Jeffreys
	Alternate Director	<input type="checkbox"/>	Dawn Twiddy
Okanogan	Director	<input type="checkbox"/>	Sheilah Kennedy
	Alternate Director	<input type="checkbox"/>	David Jorgensen
	Alternate Director	<input checked="" type="checkbox"/>	Tanya Craig
Pacific	Director	<input type="checkbox"/>	Kathy Spoor
	Alternate Director	<input checked="" type="checkbox"/>	Lisa Ayers *

	Alternate Director	<input type="checkbox"/>	Mark McClain
Pend Oreille	Director	<input type="checkbox"/>	Mike Lithgow
	Alternate Director	<input checked="" type="checkbox"/>	Teresa Brooks
	Alternate Director	<input type="checkbox"/>	Alan Botzheim
San Juan	Director	<input checked="" type="checkbox"/>	Mike Thomas (Left at 1:50)
	Alternate Director	<input type="checkbox"/>	Pamela Morais
Skagit	Director	<input checked="" type="checkbox"/>	Jessica Neill Hoyson
	Alternate Director	<input type="checkbox"/>	Donnie LaPlante
	Alternate Director	<input type="checkbox"/>	Arne Denny
	Alternate Director	<input type="checkbox"/>	Tim Holloran
Skamania	Director	<input checked="" type="checkbox"/>	Doug McKenzie (Left at 1:50)
	Alternate Director	<input type="checkbox"/>	VACANT
Spokane	Director	<input checked="" type="checkbox"/>	Steve Bartel *
	Alternate Director	<input type="checkbox"/>	Rob Binger
Thurston	Director	<input checked="" type="checkbox"/>	Sandra Romero
	Alternate Director	<input checked="" type="checkbox"/>	Tammy Devlin *
	Alternate Director	<input type="checkbox"/>	Jon Tunheim
Walla Walla	Director	<input checked="" type="checkbox"/>	Jesse Nolte
	Alternate Director	<input type="checkbox"/>	James Duncan
	Alternate Director	<input type="checkbox"/>	Lucy Schwallie
Whatcom	Director	<input checked="" type="checkbox"/>	Karen Goens
	Alternate Director	<input type="checkbox"/>	Dan Gibson
Yakima	Director	<input checked="" type="checkbox"/>	Joseph Brusic
	Alternate Director	<input checked="" type="checkbox"/>	Cindy Erwin
	Alternate Director	<input type="checkbox"/>	Terry Austin

* Denotes Executive Committee Member

Others in Attendance

County/Organization	Designation/Title	Name
Confidence Consulting	CEO	Jeff Bills
	Candidate One	
	Candidate Two	
WCRP Staff	Executive Director	Vyrle Hill
	Claims Manager	Susan Looker (Only 9:45 – 10:45)
	Accounting Officer	Sue Colbo (Only 9:45 – 10:45)
	Administrative Assistant	Stacey Spears (Only 9:45 – 10:45)
	Claims Representative	Lisa McMeekin (Only 9:45 – 10:45)

WELCOME AND CALL TO ORDER: Chair (WCRP President) Andrew Woods called the additional 2015 meeting of the WCRP Board of Directors to order Friday, May 7th at 8:30 am. He welcomed those in attendance and visually confirmed that a quorum was present.

AGENDA: Secretary/Treasurer Keith Goehner moved and Paulette Young seconded to accept the agenda as proposed; the motion passed.

APPROVAL OF MINUTES: Phillip Morley moved and Sandra Romero seconded to approve the Minutes for the (March 26-27, 2015) Spring Board of Directors Meeting; the motion passed.

EXECUTIVE SESSION: Lisa Ayers moved and Vice President Lisa Young seconded to convene in executive session until 9:30 am under the appropriate statutory authorities to evaluate qualifications of applicants for public employment; the motion passed.

Acting within the authority from RCW 42.30.110(g) and recognizing that public discussion would impair the Board's ability to conduct its business effectively; **Chair Woods moved the meeting into an executive session at 8:35 am with only Mr. Bills of Confidence Consulting and the directors and alternate**

directors. At 9:30 am, Chair Woods announced that the executive session was being extended for an additional fifteen (15) minutes.

At 9:45 pm Chair Woods returned the meeting to regular (open) session for two, informal half-hour sessions to *meet and greet* the Executive Committee's recommended executive director candidates.

EXECUTIVE SESSION: Dale Gowan moved and Doug McKenzie seconded to convene again in executive session for approximately one hour under the appropriate statutory authorities to further evaluate the qualifications of applicants for public employment; the motion passed.

Again acting within the authority from RCW 42.30.110(g) and recognizing that public discussion would impair the Board's ability to conduct its business effectively; **Chair Woods moved the meeting into another executive session at 10:45 am with only Mr. Bills of Confidence Consulting, the first executive director candidate, and the directors and alternate directors.** About 11:15 am, Chair Woods excused the first candidate and invited the second candidate to join the executive session.

LUNCH RECESS: About 12:15 pm, Chair Woods returned the meeting to regular (open) session, then immediately recessed the meeting until 1:00 pm for a luncheon.

EXECUTIVE SESSION: Lisa Ayers moved and Sandra Romero seconded to again convene in executive session for approximately one-half hour under appropriate statutory authorities to evaluate qualifications of applicants for public employment; the motion passed.

Acting still within the authority from RCW 42.30.110(g) and recognizing that public discussion would impair the Board's ability to conduct its business effectively; **Chair Woods moved the meeting into another executive session at 1:05 pm with only Mr. Bills of Confidence Consulting and the directors and alternate directors.** About 1:30 pm, Chair Woods announced that the executive session was being extended another 30-40 minutes.

At 2:20 pm, Chair Woods returned the meeting to regular (open) session. After member counties were afforded an opportunity to express their preferences, Phillip Morley moved and Jesse Nolte seconded to have the recruitment consultant complete the background review(s) and, absent concerns arising from the review(s), to also delegate authority to the Executive Committee through Chair Woods to negotiate an employment agreement for WCRP Executive Director with candidate Tim Osborne for the Board's consideration; the motion passed.

With no further business to conduct, Chair Woods adjourned the Board meeting at 2:36 pm.

MINUTES APPROVED this 23rd day of July, 2015.


Board Chair/President

Attest: 
Secretary/Treasurer