

**WASHINGTON COUNTIES RISK POOL
BOARD OF DIRECTORS MEETING
MINUTES**

Friday, March 31, 2023

Board Members in Attendance

Name	Appointment		County
Jay Weise	Director		Adams
Adam Morasch	Director	X	Benton
Kevin Overbay *	Director	X	Chelan
Rich Sill*	Director	X	Clallam
Victoria Blosl	Alternate Director		Cowlitz
Thad Duvall	Director	X	Douglas
Jen Johnson	Alternate Director	X	Franklin
Vickie Raines *	Director	X	Grays Harbor
Jill Johnson	Director	X	Island
Mark McCauley	Director	X	Jefferson
Jeanne Killgore	Director	X	Kittitas
Dan Christopher	Director	X	Klickitat
Amber Smith	Director	X	Lewis
Randy Neatherlin	Director	X	Mason
Shelley Keitzman	Director	X	Okanogan
Marie Guernsey	Director		Pacific
Brenda Miller	Director	X	Pend Oreille
Mike Thomas	Director		San Juan
Bonnie Beddall	Director	X	Skagit
Adam Kick	Director		Skamania
Steve Bartel *	Director	X	Spokane
Gary Edwards	Director	X	Thurston
Todd Kimball	Alternate Director	X	Walla Walla
Donnie LaPlante	Alternate Director	X	Whatcom
Joe Brusic *	Director	X	Yakima

* Denotes Executive Committee Member

Others in Attendance

Name	Designation/Title		County/Organization
Jeffrey Aultman	Deputy Prosecuting Attorney	X	Benton
Ian Hillway	Administrative Specialist	X	Clallam
Tom Reyes	Alternate Director	X	Clallam
Tammy Sullenger	Alternate Director	X	Clallam
Tiana Rowland	Risk Manager	X	Douglas
Marc Straub	Alternate Director	X	Douglas
Susan Geiger	Alternate Director	X	Island
Philip Hunsucker *	Alternate Director	X	Jefferson
Chris Horner	Alternate Director	X	Kittitas
Aimee Albright	HR/Risk Specialist	X	Lewis
Angie Palmer	HR/Risk Specialist	X	Lewis
Nichole Wilston *	Alternate Director	X	Mason
Esther Milner	Alternate Director	X	Okanogan
Michael Rothman	Prosecutor		Pacific
Teresa Deal	Alternate Director	X	Pend Oreille
Mary Houben	Risk & Safety Manager	X	Skagit
Tom Lannen	Alternate Director	X	Skamania
Brian Bishop	Risk Analyst	X	Thurston

Bryan Anderson	Alternate Director		Thurston
Josh Griffith	Alternate Director	X	Walla Walla
George Roche	Alternate Director	X	Whatcom
Cindy Erwin	Alternate Director	X	Yakima
John Chino	Area Senior Vice President	X	Gallagher
Julie McCallum	Area Vice-President	X	Gallagher
Chase Jones	Vice-President	X	Gallagher
Regina Caindoy	Client Services Manager	X	Gallagher
Craig Scukas	Director	X	PwC
Kevin Wick	Managing Director	X	PwC
Julie Hughes	Senior Portfolio Strategist	X	Chandler Asset Management
Derek Bryan	Executive Director	X	WCRP Staff
Erin Konrady	Director of Member Services	X	WCRP Staff
Chuck Boyd	Director of Risk & Claims	X	WCRP Staff
Deanna Owen	Director of Finance & Operations	X	WCRP Staff
Chloe Hakola	Member Services Specialist	X	WCRP Staff
Kaylee Benedict	Senior Member Services Specialist	X	WCRP Staff

* Denotes Executive Committee Member

WELCOME, ROLL CALL AND INTRODUCTIONS: President Raines called the meeting to order at 8:36 am. She welcomed everyone and confirmed a quorum.

AGENDA: Rich Sill moved, and Tom Lannen seconded to approve the agenda as presented. The motion passed.

MINUTES: Gary Edwards moved, and Steve Bartel seconded to approve the minutes of the July 21-22, 2022, Board of Directors' Meeting; the motion passed.

EXECUTIVE COMMITTEE REPORT: President Raines reported on noteworthy activities of the Executive Committee, to include an overview of the Executive Committee meeting held March 17, 2023. Discussion took place.

EXECUTIVE DIRECTOR REPORT: WCRP Executive Director, Derek Bryan, provided the Board with an update on administrative activities of the Pool, to include staffing and personnel, a financial outlook and upcoming renewal efforts.

FINANCE & OPERATIONS REPORT: WCRP's Director of Finance & Operations, Deanna Owen, provided a report on the WCRP financials, including an update on Pool's annual state audit. Ms. Owen noted that the SAO has now scheduled their on-site with the Pool for April 10, 2023. It is expected that the audit report will be presented at the summer meeting. The Committee was then provided an overview of the FY2022 year-end financials, along with the 1st Quarter financials for FY2023. Discussion took place.

Thad Duvall moved, and Steve Bartel seconded to approve the FY2022 4th Quarter financials as presented and to approve the FY2023 1st Quarter financials as presented; the motion passed.

INDEPENDENT ACTUARY REPORT: Craig Scukas and Kevin Wick, with PricewaterhouseCoopers, presented their Reserve Review Study for year-ending September 30, 2022. Discussion took place.

INVESTMENT COMMITTEE REPORT: Committee Chair Bonnie Beddall, provided a report from the Investment Committee. She shared an investment summary as of February 2023.

INDEPENDENT INVESTMENT ADVISOR REPORT: Julie Hughes of Chandler Asset Management presented an investment report including an economic update and account profile.

President Raines recessed the meeting at 10:08 am; the meeting reconvened at 10:27 am.

BROKER REPORT: John Chino, Julie McCallum, Chase Jones from Gallagher provided the Board with an update on the upcoming renewal process, and market outlook along with a current summary of the marketing efforts. Discussion took place.

MEMBER SERVICES REPORT: The WCRP's Director of Member Services, Erin Konrady, provided a report on Member Services activities, to include past and upcoming training, and an update on Member Programs.

RISK & CLAIMS REPORT: The WCRP's Director of Risk & Claims, Chuck Boyd, provided a report on recent claims activities, to include an overview of open claims along with a historical overview.

UPCOMING MEETINGS AND CONFERENCES: President Raines referred the Board to the overview of the upcoming Executive Committee meetings, WCRP Conferences and Board of Directors' meetings, as well as national conferences. Discussion took place regarding venue options for the future conference locations and the Board was asked to consider staff's recommendations and make final selections.

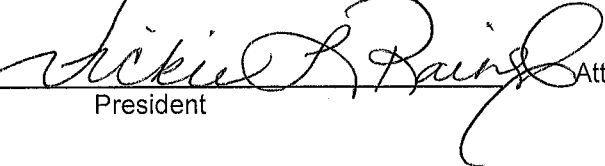
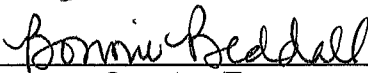
Rich Sill moved, and Steve Bartel seconded to hold the Fall Symposium on October 23-25, 2024, at the Skamania Lodge, in Stevenson, WA; the motion passed.

Shelley Keitzman moved, and Thad Duvall seconded to hold the 2024-25 Spring Conference & Board Meeting on March 26-28, 2025, at the Campbell's Resort, in Chelan, WA; the motion passed.

Gary Edwards moved, and Rich Sill seconded to hold the 2024-25 Summer Conference & Board Meeting on July 30-August 1, 2025, at the Marcus Whitman, in Walla Walla, WA; the motion passed.

ADJOURNMENT: With no further business to conduct, President Raines adjourned the meeting at 11:36 am.

MINUTES APPROVED this 20th day of July, 2023.

 Attest: 
President Secretary/Treasurer