

**WASHINGTON COUNTIES RISK POOL  
EXECUTIVE COMMITTEE MEETING**

**MINUTES**

**Regular Meeting 1:30 p.m.  
Wednesday, November 15, 1989  
Everett, Washington**

**ATTENDANCE:**

President - Bill Vogler, Grays Harbor County Commissioner  
Vice-President - Shirley Van Zanten, Whatcom County Executive

Benton County - Ray Isaacson, County Commissioner - Dir.  
                  Sandi Strawn, County Commissioner  
                  Dennis Skeate, County Engineer

Cowlitz County - Joan LeMieux, County Commissioner - Dir.

Franklin County - Neva Corkrum, County Commissioner - Dir.

Grays Harbor County - Rose Elway, Dir., Mgmt Services/Budget - Alt.

Jefferson County - B.G. Brown, County Commissioner - Dir.

                  Gary A. Rowe, Public Works Director - Alt.

Pacific County - Rosemarie Bay, Assistant Risk Manager - Alt.

Spokane County - Claude L. Cox, Risk Manager - Dir.

Visitors - Clallam County - Jim Rumpeltes, County Admin. - Alt.

                  Garfield County - Don E. Stallcop, County Commissioner - Alt.

                  Island County - Gordon Hey, Budget Director - Alt.

                  Mason County - Michael D. Gibson, County Commissioner - Dir.

                                  Chris Freed, Admin. Asst/Budget Dir. - Alt.

                  San Juan County - Douglas Corliss, County Commissioner - Dir.

                  Thurston County - Steve Zimmerman, Dep Chief Admin Off - Alt.

                  John McCadam, Corroon & Black, Inc. - Senior Vice President

                  Mike Croke, Corroon & Black, Inc. - Vice President

                  Steve Hullin, Corroon & Black, Inc. - Vice President

Risk Pool Staff - John Crawford, Executive Director

                  Tom Butler, Risk/Loss Control Manager

                  Aileen Boren, Administrative Assistant

The meeting was called to order at 1:35 p.m. by President Bill Vogler. President Vogler welcomed visitors from Member Counties and Corroon & Black and was given approval to change the order of the meeting because of the scheduling of other conference meetings.

**APPROVAL OF MINUTES:**

**September 22, 1989 Executive Committee Meeting, Sea-Tac Airport:**

Ray Isaacson moved to approve the minutes. The motion was seconded by Neva Corkrum and approved.

## **DISCUSSION AND ACTION:**

**Purchase of Excess Liability Insurance:** Corroon & Black Vice President Mike Croke reported that the marketing of excess insurance has been narrowed to General Reinsurance Group/Genesis and Crum & Forster Group/ISLIC. ISLIC is offering a renewal quote of \$1,560,00, plus taxes and fees, which represents a premium reduction of 8%. Genesis is offering a one year quotation of \$1,580,000. It will use Genstar National which is admitted in the State of Washington and does not require taxes and fees. Corroon & Black reported that due to this year's hurricanes, earthquake, refinery explosion and oil spill, the market is becoming hard. As a result, it is seeking quotations for a multi-year placement.

It was moved to purchase a one year policy from Crum & Forster and attempt to negotiate a multi-year placement with both companies. However, since such an authorization would reduce our chances for a better quote from both companies, the motion was withdrawn. Ray Isaacson then moved that: (a) the Executive Director and insurance broker be authorized to further negotiate during the next two weeks for either a one year excess liability insurance policy which does not exceed a maximum premium of \$1,560,000, plus taxes and fees, or a multi-year placement which does not exceed \$4,500,000, plus taxes and fees, over three years; (b) to decide, after consulting with the Pool Officers, upon which of the proposals to accept; and (c) the Officers be authorized to sign a three-year commitment on behalf of the Pool. The motion was seconded and approved.

**Group Purchase of Property Insurance:** Steve Hullin reported on a property insurance group purchase plan for 36 of the counties in the State (excluding King, Pierce and Snohomish Counties). After discussion about the role of the Pool in sponsoring the plan, Ray Isaacson moved to table the discussion of the group purchase of property insurance until the December Executive Committee meeting at Sea-Tac. The motion was seconded by Neva Corkrum and approved.

## **COMMITTEE REPORTS:**

### **Planning Committee:**

**Report on PRIMA Pool Trustees Seminar, San Antonio, Texas:** Vice President Shirley Van Zanten reported on the PRIMA Pool Trustees Seminar. Conference speakers emphasized that pool directors should set operational and financial policies of a pool and direct staff to administer those policies.

### **Finance Committee:**

**Financial Report and Voucher Approval:** The Treasurer's written report included an investment activity recap which separately tracked and accounted for first and second fiscal year premiums. There were no withdrawals from the account in October. The ending balance as of October 31, 1989 for the Year A account was \$3,177,588 with \$22,047 net interest earned for the month, and a net earnings rate of 8.38%. The Year B account showed receipt of new premiums in the amount of \$1,995,362 in October and \$311,523.01 in November, with \$2,766.69 net interest earned. Expenses for October totaled \$25,913.40. Neva Corkrum moved to approve the Treasurer's Report and expenses. The motion was seconded by Gary Rowe and approved.

**Operations Committee:**  
Risk Managers Roundtable, November 17, 1989, Sea-Tac Airport,  
"Driver Instructor Training."

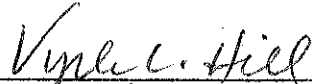
**DISCUSSION AND ACTION:**

**Claims Administrator Hiring Process:** John Crawford reported that eleven resumes had been submitted for the position and that he would be meeting with a selection committee immediately after the meeting.


**Bylaws changes and election process for new officers:** The discussion on Bylaws changes and election process for new officers was tabled.

The meeting was adjourned at 2:35 p.m.

RESPECTFULLY SUBMITTED:

  
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Vyrle L. Hill, Secretary

APPROVED: \_\_\_\_\_

  
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William F. Vogler, President