

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE**

MINUTES

**Regular Meeting
9:30 a.m., Friday, September 16, 1994
Wyndham Garden Hotel, SeaTac**

ATTENDANCE:

President -- Neva J. Corkrum, Franklin County Commissioner
Secretary/Treasurer -- Frank A. Bishop, Cowlitz County Budget Director
Benton County -- Steve M. Lowe, Deputy Prosecuting Attorney
Clallam County -- Marjorie Upham Rood, Director of Personnel/Risk Management
Island County -- Mike Shelton, County Commissioner
Whitman County -- Richard Brown, Director of Administrative Services

Executive Director -- John Crawford
Claims Manager -- Alicia Johnson
Administrative Assistant -- Aileen Boren
Insurance Broker -- Mike Croke, Vice President, Willis Corroon Corporation of Seattle

WELCOME: President Neva Corkrum called the meeting to order at 9:48 a.m., and welcomed all in attendance. Committee Member Rose Elway is absent because of budget work at home, and Si Stephens was prevented by fog from flying. The agenda was approved as prepared.

APPROVAL:

Report of August Meeting. Frank Bishop moved to approve the report of the August 19th meeting of the Executive Committee. The motion was seconded by Mike Shelton and approved.

Vouchers. Frank Bishop moved to approve the vouchers. The motion was seconded by Steve Lowe and approved.

Lease Renewal. Frank Bishop moved to authorize the President to sign the month-to-month lease renewal. The motion was seconded by Mike Shelton and approved.

After a report about efforts to purchase a building for Pool offices, Frank Bishop moved to authorize review of real estate documents by a real estate attorney. The motion was seconded by Steve Lowe and approved.

REPORTS:

Member Counties. Committee members reported problems with voting by mail. Frank Bishop said that the postal service was not forwarding ballots to people who had moved, and their computerized signature verification system was being questioned. Mike Shelton said that a voter had questioned whether the postage stamp amounted to a poll tax. He also discussed how community councils are being formed pursuant to special legislation to enact planning comprehensive plans (not conflicting with the overall county plan) with the county paying to staff each council. Richard Smith reported about two separate personnel issues reported by the local media regarding allegations of bad management and controls. Steve Lowe stated that a deputy auditor pled guilty recently to four counts of forgery regarding check alterations in the licensing department. He also described the amounts spent to overcome concerns about two "sick" buildings. Neva Corkrum reported that court house security was lax with employees working after-hours leaving doors open.

Executive Director. John Crawford reported about his meeting with the Board of Adams County Commissioners about their premiums this year and next.

Claims. Alicia Johnson reported on open claims and lawsuits.

Programs. Jay Winter was attending a CDL "fit-for-work" training program at Bremerton. His registration list of attendees at the 6 "fit-for-work" seminars was distributed as well as a budget recap of revenues and expenditures for the Summer Risk Management Conference.

PREPARATION FOR AUTUMN BOARD MEETING:

Reinsurance. Mike Croke reported about tying down loose ends. Transatlantic Reinsurance will provide the needed medical malpractice reinsurance. Mike has not received a quote on reinsurance for herbicide/pesticide applicators environmental pollution. Coregis is offering individual members the choice of purchasing tail coverage for the excess public officials errors and omissions insurance. Steve Lowe moved that the Committee recommend to the Board to: (1) purchase \$2.5 million excess of \$2.5 medical malpractice reinsurance for \$60,750; (2) give each member the option to purchase public officials excess E&O tail coverage separately; and (3) self-insure without reinsurance \$3.5 million excess of \$1.5 million applicators pollution coverage. The motion was seconded by Frank Bishop and approved.

Steve Lowe then moved to recommend the purchase of individual county aggregates of \$4.5 million excess of \$500,000 reinsurance for public officials errors and omissions for \$40,000. The motion was seconded by Mike Shelton and approved.

Premiums. Premium bills will be sent out as computed with the additional \$150,000 authorized by the Board to resolve loose ends. The bills will contain an explanation that there are still loose ends that the Board will decide at the October Meeting, the Pool will send out revised bills after the Meeting, and will refund overpayments.

Multi-Year Work Plan. No changes were made in the proposed draft of the Board work plan.

Legislative Agenda. A copy of the WSAC Legislative Steering Committee agenda for the October meeting was distributed.

OTHER BUSINESS:

Meetings Dates for 1994: Meetings left in 1994 are --

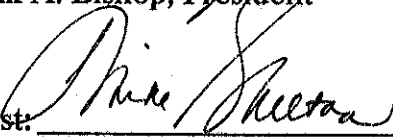
- * Board Workshop/Autumn Meeting -- October 20-21, 1994, Holiday Inn, SeaTac
- * Executive Committee -- December 9th at 9:30 a.m., Wyndham Garden, SeaTac

The meeting was adjourned at 1:32 p.m.

MINUTES APPROVED: 12 / 9 / 94



Frank A. Bishop, President

Attest: 

Mike Shelton, Secretary

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