

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE**

MINUTES

**9:30 a.m. Thursday, June 24, 1999
WestCoast Sea-Tac Hotel, SeaTac**

ATTENDANCE:

President – Mary Jo Cady, Mason County Commissioner

Executive Committee –

Marilyn Breckel, Skamania County Administrative Coordinator

David Goldsmith, Jefferson County Deputy Director of Public Services

Si A. Stephens, San Juan County Auditor

Melina Wenner, Benton County Risk Manager

Judy Wilson, Thurston County Commissioner

Finance Committee –

Rose Elway, Grays Harbor County

Vyrle L. Hill, Pacific County

State Risk Management – John Nicholson, Local Government Programs

Actuaries – Kevin Wick and Craig Scukas, PricewaterhouseCoopers

Broker – Mike Croke, ARM, Vice President, Willis Corroon of Seattle

Risk Pool Staff - John Crawford, Executive Director

Alicia Johnson, Claims Manager

Jay Winter, Programs Manager

Aileen Boren, Financial Officer

WELCOME and ROLL CALL: The meeting was called to order at 9:47 a.m. by President Mary Jo Cady who welcomed all in attendance, thanked members of the Finance Committee for attending, and noted that a quorum was present.

APPROVALS:

Agenda: The agenda was approved as printed.

Minutes: Judy Wilson moved, with the correction of spelling of her name, to approve the minutes of the March 25th Meeting in SeaTac. The motion was seconded by Marilyn Breckel and approved.

Vouchers: Marilyn Breckel moved to approve the vouchers. The motion was seconded by David Goldsmith and approved.

REPORTS:

Board of Directors: The minutes of the April 21st Spring Meeting of the Board of Directors were included in the materials.

Risk Management Committee: David Goldsmith reported that he had received no additional feedback on the Risk Management Compact.

Finance Committee: Mary Jo Cady reported that the Finance Committee will meet on July 2nd at the Grays Harbor County Courthouse to review reserves and retroactive assessments.

Pooling Property Insurance: Mike Croke reported that they are seeing signs that the soft property insurance market is starting to harden. Willis Corroon will complete the June 30th renewal for the eight members participating in the group purchase and target October 1st as the start of the new pooling program.

DISCUSSION AND ACTION:

Actuary Report: Kevin Wick and Craig Scukas went through their actuary report and reported that rates were increased for general liability and employment practices liability and decreased for automobile liability.

Reserves: John Crawford had a PowerPoint presentation on county populations, worker hours, licensed vehicles, and compared premiums and investment earnings by year with paid claims and IBNR reserves. John Nicholson stated that the AWC pool board formally resolved to collect a \$1.5 million retroactive assessment over a six-year period. He recommended that the Risk Pool Board adopt a formal resolution in order to collect a retroactive assessment.

Reinsurance: Mike Croke is in contact with the reinsurance underwriters regarding our renewal and should have the final numbers before the July meeting. Swiss Re America underwriter Vincent Friscia will be an instructor at the *Intro to Risk Management* training on July 21st and 22nd and will attend our Summer Workshop.

Administrative Budget: John Crawford is still working on the administrative budget and is using 15% of premium (approximately \$900,000) as his target figure.

Nominating Committee: The Executive Committee is the Nominating Committee. Mary Jo Cady asked for nominations for the three-year Executive Committee positions from October 1, 1999 through September 30, 2002. After discussion, the following persons will be nominated: Island County Commissioner Mike Shelton, Lewis County Commissioner Russ Wigley, Mason County Commissioner Mary Jo Cady, Pacific County Administrative Officer Vyrle L. Hill, and San Juan County Auditor Si A. Stephens.

OTHER BUSINESS:

Future Meetings:

Summer Workshop and Annual Board Meeting – Thursday & Friday, July 22-23, 1999

@ Enzian Motor Inn, Leavenworth

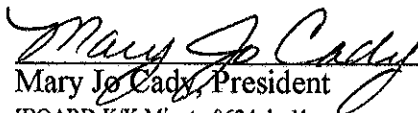
September 16, 1999 @ WestCoast Sea-Tac Hotel, 9:30 a.m.

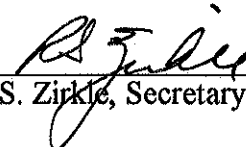
Autumn Planning Workshop and Board Meeting – Wednesday and Thursday, October 20-21, 1999 @ Cavanaugh's, Yakima

Thursday, December 2, 1999 @ WestCoast Sea-Tac Hotel, 9:30 a.m.

With no further business, the meeting was adjourned at 1:13 p.m.

MINUTES APPROVED: 9/16/99


Mary Jo Cady, President
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Attest: 
R. S. Zirkle, Secretary