

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE**

MINUTES

**10:30 A.M., Tuesday, December 28, 2004
Telephonic (Conference Call) Meeting**

ATTENDANCE:

Committee Members –

Herb Baze, Mason County Commissioner
Steve Clem, Douglas County Prosecuting Attorney
Rose Elway, Grays Harbor County Director of Management

Services/Budget/Insurance

Toni Gilbert, Clallam County Safety/Training Specialist
Leon Long, Spokane County Risk Manager
Jay Winter, Walla Walla County Human Resources / Risk Manager
Ron Zirkle, Yakima County Prosecuting Attorney

Broker – Mike Croke, Senior Vice President, Willis Corroon Corporation of Seattle

Coverage Counsel – Richard Dykstra, Stafford Frey Cooper

Risk Pool Staff – Vyrle Hill, Interim Co-Managing Director and Sue Looker, Claims Manager

WELCOME and ROLL CALL: Neither President Craig Vejraska nor Secretary/Treasurer Randy Watts were available, so President-elect Rose Elway was asked to preside over this meeting. She called the meeting to order at 10:38 a.m. after determining (by voice roll call) that a quorum was present.

After being assured that a quorum would still remain, Herb Baze asked to be excused to return to the Mason County board of county commissioners meeting. Permission was granted.

Continued Item – Coverage Determination Appeal Hearings: Having had the opportunity to review the post-hearing materials submitted by the appellants and WCRP coverage counsel in advance of this meeting, Ron Zirkle moved to accept coverage counsel's recommendations. The motion, having been seconded by Steve Clem and the question having been called for by Leon Long, passed unanimously.

This action a) reverses the initial coverage decision regarding the number of occurrences triggered in the Thurston County and the Lewis County cases on appeal, and b) abides by the initial coverage decision that the claims at issue do not trigger any defense or indemnity obligation on the part of the Risk Pool in the Mason County case on appeal.

Ron Zirkle moved to authorize and direct the Interim Co-managing Directors acting as the Risk Pool's Executive Director to issue the letters drafted by coverage counsel to the counties; the motion was seconded by Toni Gilbert. Steve Clem called for the question, and the motion passed unanimously.

REPORTS, DISCUSSION and ACTION:

Coregis \$2 Million Settlement: Vyrle Hill reported that the payment was both received and deposited in the WCRP bank account on December 23rd.

Executive Session – Claims: Having determined that public discussion would impair the Risk Pool's ability to conduct its business effectively, the president-elect conducted the meeting in executive session between 10:45 and 11:00 a.m. in accordance with RCW 48.62.101. The purpose of this session was to review and discuss the pending litigation and/or settlements.

Other Business: Leon Long suggested that Rose Elway now assume his position on the Litigation Management Team. It was agreed that the revised LM Team would consist of Steve Clem, Rose Elway, Randy Watts, Mike Shelton and Ron Zirkle with the WCRP Interim Co-managing Directors and Claims Manager assisting.

Ron and Vyrle reported that the description for the WCRP Executive Director was revised to incorporate the minor adjustments suggested by the Personnel Committee and was otherwise acceptable.

Vyrle noted that he had found current compensation market data for the ED position hard to come by. He reported that the AGRIP survey was conducted in early 2003, and that John Nicholson had new information for only one Washington pool – that position's annual compensation was in the mid \$100-teens. Vyrle recommended that the position announcement include a "Depends on Qualifications" notation rather than delaying the recruitment to perform a more thorough market analysis. All agreed to proceed with recruitment as recommended with instructions for the applicants to include the compensation they would request in their responses.

With no further business, the telephonic meeting was adjourned and the conference call concluded at 11:10 a.m.

MINUTES APPROVED this 17 day of February, 2005:

Rose Elway
President

Attest: Randy Watts
Secretary