

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE
MEETING MINUTES
1:30 P.M., Thursday, August 30, 2007
Radisson Gateway Hotel Seattle – Sectac, Washington**

ATTENDANCE:

President – Steve Clem, Douglas County Prosecuting Attorney (teleconferencing at 1:31 pm)
Secretary/Treasurer – Keith Goehner, Chelan County Commissioner (teleconferencing)

Executive Committee Members –

Toni Gilbert, Clallam County Safety Training Officer (teleconferencing)
Rose Elway, Grays Harbor County Management Services/Budget Director
Diane Oberquell, Thurston County Commissioner
Jay Winter, Walla Walla County Personnel/Risk Manager
Randy Watts, Whatcom County Chief Civil Deputy Prosecuting Attorney

Risk Pool Staff –

Vyrle Hill, Executive Director
Susan Looker, Claims Manager

Others –

Richard Dykstra, Counsel (Stafford Frey Cooper)

Call to Order, Welcome and Roll Call: As President Clem hadn't telephonically connected yet, Secretary-Treasurer Goehner called the meeting to order at 1:30 p.m. And since both officers were participating telephonically, Randy Watts was designated Presiding Officer for this meeting. Through visual observation and voice announcement by the telephonic participants, Mr. Watts confirmed a quorum of the Executive Committee was present and/or participating.

Executive Session: Diane Oberquell moved to convene in executive session to discuss with counsel pending litigation stemming from the Pool's broker services; the motion was seconded by Rose Elway and passed by voice vote.

Since public discussion would impair the Pool's ability to conduct its business effectively, and acting in accordance with the WCRP Bylaws and RCW 48.62.101, Presiding Officer Watts recognized all those participating as being pertinent to the discussion and moved the meeting into an estimated 10-minute executive session at 1:32 p.m.

Regular Session: Presiding Officer Watt reconvened the regular meeting at 1:44 p.m.

Minutes: Toni Gilbert announced that the draft minutes reflected her "teleconferencing" when she was actually present. Diane Oberquell moved for approval of the minutes of the July 26-27, 2007 Executive Committee meeting held at the Enzian Inn in Leavenworth with the Ms. Gilbert's correction. Jay Winter seconded and the motion passed by voice vote.

Vouchers: Jay Winter moved for approval of Voucher Approval Request No. 07-08, more specifically check numbers 1077 through 1130 (administrative expenses) and 25077 through 25177 (claims expenses) totaling \$476,521.26 with transfers of \$35,718.03. The motion was seconded by Rose Elway and passed without dissent.

Final 2007-08 (Year T) JSILP Deposit Premiums and Washington Counties' Property Program Worksheets: Executive Director Hill presented the final compilations of the worksheets used for invoicing that reflected the following grand totals: JSILP deposit premiums of \$9,141,287 and WCPP premiums of \$2,188,442.01. ED Hill noted that no JSILP exposures corrections were presented and no deductible selections were changed following the Annual

Meeting. Without further discussion, Rose Elway moved for approval of the Final Premiums Worksheets for 2007-08. Diane Oberquell seconded the motion, and it passed without dissent.

Broker of Record / Broker's Report: ED Hill reported that with guidance and assistance from Richard Dykstra he had formally requested of Willis of Seattle, Inc. that the Broker Services Agreement be terminated not later than November 9, 2007. He also reported that Willis's Managing Partner Theresa Clune, who had requested the opportunity to meet with the Committee to present the new account team and discuss pending insurance renewals and other broker services, was present with a Willis contingent. Ms. Clune thanked the Committee for the opportunity to meet and discuss broker services, and then turned the presentation over to Willis N.A. COO and Director of the Pooling Practice Tom Ealy.

Mr. Ealy introduced the other Willis personnel present – Bob Lombard, Hans Christensen, Lee Lockrem, John Hayden and Jason Skinner. He then presented in brief the 20-slide PowerPoint presentation entitled *From Competent to Compelling*. Comments were made and questions were fielded by Tom, Lee, Bob, John and Terri. The Willis contingent was excused at 2:35 p.m.

Break: Presiding Officer Watt recessed the regular meeting for a 5-minute break.

Executive Session: Diane Oberquell moved to convene in executive session to further discuss the pending broker service litigation. The motion was seconded by Rose Elway and passed by voice vote.

Presiding Officer Watts recognized those remaining and participating as being pertinent to the discussion and moved the meeting into an estimated 5-minute executive session at 2:45 p.m.

At 2:50 p.m., Presiding Officer Watt announced a 20-minute extension of the executive session. Jay Winter excused himself from the meeting to catch his return flight to Walla Walla.

Regular Session: Presiding Officer Watt reconvened the regular meeting at 3:10 p.m.

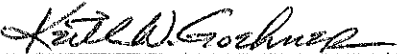
Broker of Record / Broker's Report: Steve Clem moved to extend the Broker Services Agreement with Willis of Seattle, Inc. to December 31, 2007 and conduct a Request for Qualifications and Proposal for broker services. The motion was seconded by Diane Oberquell, and then the parties to the motion accepted a friendly amendment to change the termination date to February 1, 2008. More discussion followed, and then the motion passed unanimously.

At 3:19 p.m., Steve Clem and Richard Dykstra excused themselves from the meeting.

Claims Report: Claims Manager Susan Looker reported briefly on the Pickard v. Mason County settlement, as well as recent settlements from Spokane and Whatcom Counties.

Adjournment: Rose Elway moved for adjournment at 3:21 p.m. The motion was seconded by Diane Oberquell and passed by voice vote without dissent.

MINUTES APPROVED this 8th day of November, 2007.



President

Attest: 

Secretary/Treasurer