

**TELEPHONIC MEETING MINUTES**  
**WASHINGTON COUNTIES RISK POOL**  
**EXECUTIVE COMMITTEE**  
2:30 PM, Friday, September 8, 2010

**PARTICIPATING:**

President – Jay Winter – Walla Walla County Personnel / Risk Manager

Secretary/Treasurer – Marilyn Butler – Skamania County Risk Manager

Executive Committee Members –

Keith Goehner, Director – Chelan County Commissioner

Mark Wilsdon – Clark County Risk Manager

Steve Clem – Douglas County Prosecuting Attorney

Rose Elway – Grays Harbor County Director of Management Services & Budget

Andrew Lampe, Okanogan County Commissioner

Steve Bartel – Spokane County Risk Manager

Tammy Devlin, Thurston County Risk Manager

Vyrle Hill – WCRP Executive Director (*ex-officio*)

Risk Pool Staff –

Susan Looker – Claims Manager

David Goldsmith – Member Services

Producer –

Michael Croke, Area Senior Vice President – Arthur J. Gallagher RMS, Inc.

Liz Miser, Area Vice President – Arthur J. Gallagher RMS, Inc.

Jackie Bell – Arthur J. Gallagher RMS, Inc.

**Call to Order, Welcome, Roll Call and Agenda:** President Winter called the telephonic meeting to order at 2:32 p.m. then conducted a roll call to verify that a quorum was participating. Executive Director Hill communicated that the sole purpose of the meeting was to review, discuss and act upon the new compilation of deposit assessments for the Washington Counties Property Program in accordance with the Board's directive during the Annual Meeting.

**Py2011 WCPP Renewal SOVs and Deposit Assessments (Premiums and Overhead**

**Adjustments):** Mr. Hill shared a new compilation reflecting composite insured values (through 08-27-2010) totaling \$2,586,599,550.71 and allocated deposit assessments totaling \$2,564,405. He noted that this (2-page) worksheet to be used if approved for invoicing the participating counties was developed using the rates / amounts for each participating county that were just provided by the WCPP underwriter. He then deferred to the Producer representatives for an explanation and present status / recommendation.

Mr. Croke reminded the meeting participants that underwriter's rates were pursued since some counties had expressed concern that their assessments seemed disproportionately high given their lower catastrophe (CAT) exposures. After some discussion about allocation fairness and individual impacts, Mark Wilsdon moved to accept the Py2011 WCPP Deposit Assessments worksheet (with updates through 08-27-2010) as prepared and distributed in advance of this meeting; Marilyn Butler seconded, and the motion carried.

**Adjournment:** After agreeing not to meet again September 29<sup>th</sup> as had been considered and Executive Director Hill reminding the committee members that they would be asked to assist with reviewing RFP/Q submittals and interviewing consultants (actuary, claims audit, and insurance producer services), President Winter adjourned this telephonic meeting at 3:00 PM.

MINUTES APPROVED this 22<sup>nd</sup> day of October, 2010.

Marilyn Butler  
President

Attest: Jay Winter  
Secretary/Treasurer *Part. President*