

**WASHINGTON COUNTIES RISK POOL  
EXECUTIVE COMMITTEE MEETING MINUTES**

4:00 PM, Wednesday, November 2, 2011  
Campbell's Resort, Chelan, Washington

**ATTENDANCE:**

President – Steve Bartel, Director – Spokane County Risk Manager

Secretary/Treasurer – Mark Wilsdon, Director – Clark County Risk Manager

Executive Committee Members Present –

Keith Goehner, Director – Chelan County Commissioner

Steve Clem, Director – Douglas County Prosecuting Attorney

Lee Grose, Director – Lewis County Commissioner (*at 4:07 p.m.*)

Andrew Lampe, Director – Okanogan County Commissioner

Laura Merrill, Director – Pend Oreille County Commissioner

Marilyn Butler, Alternate Director – Skamania County Risk Manager

Tammy Devlin, Alternate Director – Thurston County Risk Manager

Jay Winter, Director – Walla Walla County Personnel / Risk Manager (*telephonically*)

Randy Watts, Director – Whatcom County Chief Civil Deputy Prosecuting Attorney

Vyrle Hill – WCRP Executive Director (*ex-officio*)

Risk Pool Staff –

Susan Looker – Claims Manager

David Goldsmith – Member Services

Jill Lowe – Loss Control Coordinator

Others –

Ken Harper, Defense Counsel (*telephonically until 4:43 p.m.*)

Chris Burton, Counsel (*telephonically between 4:50 and 5:45 p.m.*)

**Welcome and Roll Call:** President Bartel called the meeting to order at 4:01 p.m. and welcomed those participating. He announced that he could confirm by sight and sound that a quorum of committee members were participating.

**Agenda:** President Bartel referred to the agenda circulated earlier electronically. No changes were proposed, so the meeting proceeded accordingly.

**Executive Session – Claim Review / Settlement Authorization:** R. Watts moved and L. Merrill seconded to convene in executive session under appropriate statutory authorities for an estimated thirty (30) minutes to examine the litigation of an existing claim and discuss potential settlement authorization; the motion passed without dissent. Recognizing that public discussion would impair the Committee's ability to conduct its business effectively, and acting in accordance with the WCRP Bylaws and RCW 48.62.101 as well as RCW 42.30.110(1) (i), **President Bartel moved the Executive Committee into an estimated 30-minute executive session at 4:03 p.m.** after determining those participating at that time pertinent to the discussion involving the Iron Mountain Quarry v. Jefferson County case. **President Bartel reconvened in regular session at 4:32 p.m. to announce that the executive session would be continued an estimated fifteen (15) minutes. President Bartel then reconvened in regular session at 4:46 p.m.** with all earlier participants except Mr. Harper. R. Watts moved and L. Grose seconded to provide the Claims Manager and defense counsel with settlement authorization in the amount suggested during the executive session for the Iron Mountain Quarry v. Jefferson County matter; the motion passed without dissent.

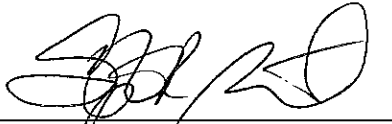
Next, the Committee considered the request from Bronson Potter, Clark County Chief Civil Deputy Prosecuting Attorney, to advance the coverage determinations and actions with regard to the defense and indemnity requests from/for former Deputy Sheriffs Krause and Davidson (also named defendants in the Spencer et al v. Peters et al) by combining the more recent requests with the (2<sup>nd</sup> Level) coverage appeal already pending before the Committee. By consensus, the Committee supported Mr. Potter's request.

**Executive Session – Complaint Against / Performance of a Public Employee:** R. Watts moved and M. Butler seconded to excuse all but the Committee and Counselor Burton (special investigator) and convene in executive session under appropriate statutory authorities for an estimated sixty (60) minutes. Recognizing that public discussion would impair the Committee's ability to conduct its business effectively, and acting in accordance with the WCRP Bylaws as well as RCW 42.30.110(1) (f / g), **President Bartel moved the Executive Committee into an executive session at 4:54 p.m.** after determining only Committee members and Mr. Burton were participating. **President Bartel reconvened in regular session at 5:46 p.m.** with the prior participants except Mr. Burton and **announced that no decisions were made or would result from this specific executive session.**

**Personnel Committee – Report / Recommendations (Health Benefits):** Co-chair Devlin reported on the Committee's review of the Pool's health benefits program for its employees. She presented a comparison of the Pool's health benefit value to comparable benchmark jurisdictions, discussed conditions associated with the Pool's Rule "P" (Personnel Policy § P), and presented the Committee's recommendations. A. Lampe moved to accept the Personnel Committee recommendation (#1) regarding application of Rule "P" and forward the same with the Executive Committee's support to the Board; K. Goehner seconded, and the motion carried. M. Butler moved to accept the Personnel Committee recommendation (#4) regarding establishing a benefits payment cap for 2012 of \$1,365/month/employee and forward to the Board with the Executive Committee's support; L. Grose seconded, and the motion carried with S. Clem voting against the motion. Then, K. Goehner moved to forward the Personnel Committee's report and recommendations to the Board without any recommendation from the Executive Committee; L. Grose seconded, and the motion carried.

**Adjournment:** With no further business, President Bartel adjourned the meeting at 6:14 p.m.

MINUTES APPROVED this 2<sup>nd</sup> day of FEB, 2012.

  
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President

Attest:   
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Secretary/Treasurer