

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE MEETING MINUTES**

5:15 p.m., Thursday, November 8, 2012
Heathman Lodge, Vancouver, Washington

ATTENDANCE:

President – Mark Wilsdon, Director / Clark County Risk Manager
Secretary/Treasurer – Steve Bartel, Director / Spokane County Risk Manager
Executive Committee Members Present –
 Bryan Perry, Alternate Director / Benton County Safety/Training Coordinator
 Keith Goehner, Director / Chelan County Commissioner
 Drew Woods, Director / Columbia County Public Works Director
 Thad Duvall, Alternate Director – Douglas County Auditor
 Lisa Young, Director – Kittitas County Human Resources Manager
 Lee Grose, Director / Lewis County Commissioner
 Tammy Devlin, Alternate Director / Thurston County Risk Manager
Executive Committee Members Excused / Not Present –
 Vyrlle Hill – WCRP Executive Director (*ex-officio*)

Welcome and Roll Call: President Wilsdon called the meeting to order at 5:23 p.m. verified a quorum of the Committee was present.

Executive Session – Performance of a Public Employee: Mr. Woods moved and Mr. Grose seconded to excuse all but the Board-elected committee members and convene in executive session under appropriate statutory authorities for an estimated twenty (20) minutes; the motion carried. Recognizing that public discussion would impair the Committee's ability to conduct its business effectively, and acting in accordance with the WCRP Bylaws as well as RCW 42.30.110(1) (g), **President Wilsdon moved the Executive Committee into an executive session at 5:24 p.m.** after determining only elected committee members were participating. Mr. Woods moved and Ms. Devlin seconded to exit executive session; the motion carried. **President Wilsdon reconvened in regular session at 5:50 p.m.** with all earlier participants.

Recommendation – Executive Director Employment: Mr. Woods moved and Ms. Devlin seconded to forward to the Board as the Committee's recommendation that negotiations be commenced with Executive Director Hill for a 3-year extension (June 2013 – May 2016) of his employment agreement with the Pool; the motion carried.

Adjournment: President Wilsdon adjourned the meeting at 5:55 p.m.

MINUTES APPROVED this 20th day of December, 2012.



President

Attest: By: Vyrlle Hill
Acting Secretary/Treasurer