

WASHINGTON COUNTIES RISK POOL EXECUTIVE COMMITTEE MEETING MINUTES

4:00 p.m., Wednesday, July 25, 2012
Shilo Inn Suites Hotel, Ocean Shores, Washington

ATTENDANCE:

President – Steve Bartel, Director / Spokane County Risk Manager

Secretary/Treasurer – Mark Wilsdon, Director / Clark County Risk Manager

Executive Committee Members Present –

Keith Goehner, Director / Chelan County Commissioner (*arrived at 4:20 p.m.*)

Drew Woods, Director / Columbia County Public Works Director

Lee Grose, Director / Lewis County Commissioner

Andrew Lampe, Director / Okanogan County Commissioner

Laura Merrill, Director / Pend Oreille County Commissioner

Marilyn Butler, Alternate Director / Skamania County Risk Manager

Randy Watts, Director / Whatcom County Chief Civil Deputy Prosecuting Attorney

Tammy Devlin, Alternate Director / Thurston County Risk Manager

Vyrle Hill – WCRP Executive Director (*ex-officio*)

Risk Pool Staff –

Susan Looker – Claims Manager

David Goldsmith – Member Services

Jill Lowe – Loss Control Coordinator

Others –

Scott Pineo, Skamania County

Michael Croke, Senior Area Vice President – AJGRMS, Inc.

Elizabeth Miser, Area Vice President – AJGRMS, Inc.

John Chino, Senior Area Vice President – AJGRMS, Inc.

Executive Committee Members Not Present –

Steve Clem, Director – Douglas County Prosecuting Attorney

Welcome and Roll Call: President Bartel called the meeting to order at 4:05 p.m. He announced that he could confirm visually that a quorum of the Committee was present.

Agenda: President Bartel asked if there were any changes to the preliminary agenda earlier circulated electronically. No changes were proposed. M. Butler moved and T. Devlin seconded to approve the preliminary agenda; *the motion passed.*

Minutes: R. Watts moved and L. Grose seconded for approval of the minutes as prepared and circulated for the July 13, 2012 Executive Committee meeting; *the motion carried.*

Proposed Bylaws Amendments: L. Grose moved and L. Merrill seconded to forward the proposed amendments of the Bylaws to the Board for consideration with the Executive Committee's recommendation for approval; *the motion passed.*

Proposed Financial Management Policy (Investment Policy) Amendments: T. Devlin moved and L. Merrill seconded to forward the proposed amendments of the Financial Management Policy to the Board for consideration with the Executive Committee's recommendation for approval; *the motion passed.*

Producer's (aka Broker's) Report: R. Watts moved and L. Grose seconded to forward the proposed amendments of the Insurance Producer Services Agreement to the Board for consideration with the Executive Committee's recommendation for approval; *the motion passed.*

Mr. Watts then moved and M. Butler seconded to forward the Producer's JSILP renewal recommendation for placement of the first \$1.9M x \$0.1M reinsurance layer with W R Berkley and expanding the corridor program to All Lines; the motion passed.

Ms. Butler then moved and D. Woods seconded to forward the Producer's JSILP renewal recommendation Option 2 for placement of the second \$8M x \$2M reinsurance layer with Lexington and Ironshore holding 80% and 10% quota shares respectively leaving the Pool with a 10% retained share; the motion passed.

Actuarial Services Agreement: R. Watts moved and L. Merrill seconded to recommend that the Actuarial Services Agreement be amended to expand the annual reserving studies' focus to include the new 10% retention for the \$8M x \$2M coverage layer; the motion passed.

L. Grose then moved and T. Devlin seconded to recommend that the Board support having the Actuary complete a Capital Modeling Study for the Pool with a projected cost of \$55k; the motion passed.


JSILP Experience Modification: Concerns were expressed regarding experience modification and its compounding attribute that was added in recent years. By consensus, the Committee agreed to propose that this assessment component be reexamined during Py2013.

JSILP Assessments for Py2013: M. Butler moved and R. Watts seconded to collect the Py2012 amount in total and direct the residual to a new account to be used in the future solely for stabilizing of the self-insured liability program's renewal rates; the motion carried.

WCPP Assessments for Py2013: R. Watts moved and M. Butler seconded to collect property insurance assessments at the Py2012 total level with the residual to be used first to support resumption of contracted property appraisals (estimate of \$55k) and any balance directed to another new account to be used in the future solely for stabilizing of the WCPP renewal rates, but with the condition that appraisals would be sought for properties being insured of greatest exposure that haven't yet been appraised regardless of location; the motion carried.

Adjournment: Due to time constraints, President Bartel adjourned the meeting at 5:55 p.m.

MINUTES APPROVED this 31st day of October, 2012



President

Attest: 

Secretary/Treasurer