

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE MEETING MINUTES**

5:00 PM, Thursday, November 7, 2013
Three Rivers Convention Center, Kennewick, Washington

ATTENDANCE:

President – Tammy Devlin, Alternate Director – Thurston County Risk Manager
Vice President – W.A. “Drew” Woods, Director – Columbia County Public Works Director
Secretary/Treasurer – Vacant

Other Executive Committee Members Present –

Keith Goehner, Director – Chelan County Commissioner
Thad Duvall, Alternate Director – Douglas County Auditor
Dean Burton, Director – Garfield County Commissioner
David Alvarez, Alternate Director – Jefferson County Civil DPA
Lisa Young, Director – Kittitas County HR Director
Lee Grose, Director – Lewis County Commissioner
Lisa Ayers, Alternate Director – Pacific County Commissioner
Steve Bartel, Director – Spokane County Risk Manager
Vyrle Hill – WCRP Executive Director (*ex-officio*)

Risk Pool Staff –

Susan Looker – Claims Manager
David Goldsmith – Specialty Member Services

Welcome and Roll Call: President Devlin called the meeting to order at approximately 5:12 p.m. and welcomed everyone attending in person. She announced that she could visually confirm that all of the present committee members were participating.

Agenda: Mr. Bartel moved and Mr. Grose seconded for approval of the verbally-communicated agenda; the motion passed without dissent. The approved agenda consisted of:

- Consider/Modify/Approve the minutes of the November 1, 2013 meeting; and
- As the Pool’s Nominating Committee and due to Mr. Wilsdon’s resignation...
 - Select nominee(s) for the vacated executive committee position
 - Select nominee(s) for the vacated Secretary/Treasurer position vacated;

November 1, 2013 Meeting Minutes: Mr. Bartel moved and the motion was duly seconded for approval of the minutes with a minor correction accepted as a ‘friendly amendment’, the motion passed without dissent.

Nominating Committee: President Devlin reported that Director Bob Koch (Franklin County Commissioner) responded to her solicitation for volunteers to fill the unexpired term of the position on the Executive Committee previously held by Clark County Risk Manager / Director Mark Wilsdon. Mr. Bartel moved and Mr. Grose seconded to forward Commissioner/Director Koch as the nominee from the Nominating Committee to fill the vacant position’s unexpired term (from November 8, 2013 through September 2015) on the executive committee for the Board’s consideration during the next day’s Autumn Meeting; the motion carried.

President Devlin then reported that nobody had expressed interest to her in filling the vacated Secretary/Treasurer position. Noting that Keith Goehner had earlier expressed his willingness to serve, Mr. Grose moved and Vice President Woods seconded to forward executive committee member Keith Goehner as the nominee from the Nominating Committee to fill the Secretary/Treasurer’s unexpired term (from November 8, 2013 through September 2014) for the Board’s consideration during the next day’s Autumn Meeting; the motion carried.

Adjournment: With no further business items to address, President Devlin adjourned the meeting at 5:42 PM.

MINUTES APPROVED this 28th day of February, 2014.



President

Attest: 

Secretary/Treasurer