

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE MEETING
Thursday, September 24, 2020
via Zoom**

ATTENDANCE:

Name	Relationship		Comment
Mike Thomas	President (2016-22)	<input checked="" type="checkbox"/>	
Vickie Raines	Vice President (2017-20)	<input checked="" type="checkbox"/>	
Dawn Twiddy	Secretary/Treasurer (2018-22)	<input checked="" type="checkbox"/>	Arrived at 8:42 a.m.
Steve Bartel	Member (2008-22)	<input checked="" type="checkbox"/>	
Ronda Hollis	Member (2019-22)	<input checked="" type="checkbox"/>	
Lisa Young	Member (2012-21)	<input checked="" type="checkbox"/>	
Joe Brusic	Member (2019-21)	<input checked="" type="checkbox"/>	
Gary Stamper	Member (2019-21)	<input checked="" type="checkbox"/>	Joined telephonically
Karen Goens	Member (2017-20)	<input checked="" type="checkbox"/>	
Phillip Morley	Member (2019-20)	<input type="checkbox"/>	Absent
VACANT		<input type="checkbox"/>	Tammy Devlin Resigned 2/10/2020
Derek Bryan	Executive Director (<i>ex-officio</i>)	<input checked="" type="checkbox"/>	

OTHERS ATTENDING:

Name	Relationship		Comment	County/Organization
J. William Ashbaugh	Attorney	<input checked="" type="checkbox"/>		Hackett Beecher & Hart, Attorneys
Ryan Lukson	Civil DPA	<input checked="" type="checkbox"/>	E.C. Member eff. 10/1/20	Benton County
Chuck Boyd	Deputy Director of Risk & Claims	<input checked="" type="checkbox"/>		WCRP
Jenifer Sliva	Deputy Director of Finance & Operations	<input checked="" type="checkbox"/>		WCRP

Welcome, Roll Call & Introductions: President Thomas called the meeting to order at 8:35 AM. He welcomed everyone and confirmed a quorum through roll call.

Agenda: Lisa Young moved, and Vicki Raines seconded to approve the agenda as presented; the motion passed.

Approval of Minutes: Steve Bartel moved, and Lisa Young seconded to approve the minutes from the July 10, 2020, Executive Committee meeting; the motion passed.

Executive Director Report: Derek Bryan spoke to assessments recently sent to each County within the pool, noting two Counties who either have submitted a notice to withdraw, or may be withdrawing. He also discussed administrative activities of the WCRP, to include an overview of the critical action items on the agenda. Mr. Bryan also informed the Committee of the retirement of Rhonda Hollis and how her position on the Executive Committee as well as her position as 2020/21 Secretary/Treasurer will need to be filled. Mr. Bryan announced that the Board would need to go into an executive session to address a letter from the Washington Coalition for Open Government (WCOG) regarding the Public Records Act.

Vickie Raines moved, and Gary Stamper seconded to convene into Executive Session. The motion passed.

Executive Session – The WCRP Executive Committee convened into an Executive Session at 8:52 a.m. per RCW 48.62.101(1) and 42.30.110(1)(i)(ii). All attending members of the Executive Committee along with staff members and J. William Ashbaugh, the Attorney representing the WCRP, were included in the Executive Session.

President Thomas reconvened the regular meeting at 9:20 AM.

Steve Bartel moved, and Vicki Raines seconded to authorize the Executive Director to respond to the WCOG's demand letter dated August 17, 2020, and to resolve the matter with the WCOG as discussed. The motion passed.

Risk & Claims Report –Deputy Director of Risk & Claims, Chuck Boyd, provided a report on recent activities to include a review of claims between 2018 and 2020. He then announced an upcoming PoolCast focused on Law Enforcement, noting some of the planned topics. Mr. Boyd provided an overview of open claims and asked to go into a second Executive Session to discuss critical pending litigated claims, along with the claim identified in Settlement Confirmation No. 2020-9-24.

Lisa Young moved, and Vicki Raines seconded to convene into Executive Session. The motion passed.

Executive Session – The WCRP Executive Committee convened into Executive Session at 9:38 a.m. per RCW 48.62.101(1) and 42.30.110(1)(i)(ii). All attending members of the Executive Committee along with staff members and J. William Ashbaugh, the Attorney representing the WCRP, were included in the Executive Session.

President Thomas reconvened the regular meeting at 9:54 AM.

Vickie Raines moved and Dawn Twiddy seconded to authorize settlement confirmation 2020-9-24. The motion passed.

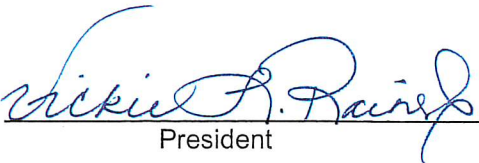
Upcoming Meeting and Conferences: Derek Bryan suggested canceling the November 6, 2020, Executive Meeting, citing the lack of material following the end of the Fiscal Year for such a quick turnaround, which President Thomas agreed to. The remainder of upcoming meetings and conferences were previously discussed at the July 10, 2020 meeting.

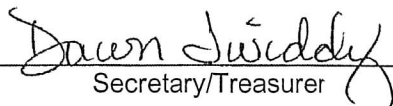
The retirement of Rhonda Hollis was once again discussed due to the vacancy being left on the Executive Committee for the 2020-21 year. President Thomas asked if anybody would be willing to volunteer. Dawn Twiddy said she would be able to step into the position if there are no other interested parties.

Vicki Raines moved, and Lisa Young seconded to approve Dawn Twiddy as the Secretary/Treasurer to fill the vacancy left by Rhonda Hollis.

Adjournment: President Thomas thanked everyone for participating and adjourned the meeting at 10:00 AM.

MINUTES APPROVED this 11TH day of MARCH, 2021.


President

Attest: 
Secretary/Treasurer