

**WASHINGTON COUNTIES RISK POOL  
EXECUTIVE COMMITTEE MEETING MINUTES  
3:30 PM, Wednesday, July 29, 2009  
Enzian Inn, 590 Hyw 2, Leavenworth, Washington**

**ATTENDANCE:**

President – Mark Abernathy, Director – Kitsap County Risk Manager  
Secretary/Treasurer – Jay Winter – Walla Walla County Personnel / Risk Manager  
Executive Committee Members –  
    Keith Goehner, Director – Chelan County Commissioner  
    Steve Clem – Douglas County Prosecuting Attorney  
    Rose Elway – Grays Harbor County Director of Management Services & Budget  
    Lee Grose – Lewis County Commissioner  
    Andrew Lampe, Okanogan County Commissioner  
    Marilyn Butler – Skamania County Risk Manager  
    Steve Bartel – Spokane County Risk Manager  
    Tammy Devlin, Thurston County Risk Manager  
    Randy Watts, Whatcom County Chief Civil Deputy Prosecuting Attorney  
    Vyrle Hill – WCRP Executive Director (*ex-officio*)  
Risk Pool Staff –  
    Susan Looker – Claims Manager  
    David Goldsmith – Member Services  
    Jill Lowe – Loss Control Coordinator  
Others –  
    Michael Croke, Area Senior Vice President – Arthur J. Gallagher RMS, Inc.  
    Elizabeth Miser, Area Vice President – Arthur J. Gallagher RMS, Inc.

**Call to Order, Welcome, Roll Call and Agenda:** President Abernathy called the meeting to order at 3:35 p.m., and announced that all of the committee persons were present. No adjustments to the agenda were proposed.

**Minutes:** Keith Goehner moved for approval of the Executive Committee minutes of the July 23, 2009 telephonic meeting. Jay Winter seconded, and the motion passed by voice vote without dissent.

**Claims Settlement Authorizations:** Claims Manager Susan Looker reported that a Whatcom County party had submitted a claim for damages against the Risk Pool. Following a brief discussion, Lee Grose moved to ignore and not respond to the claim. Rose Elway seconded, and the motion passed by voice vote with Randy Watts abstaining.

**Actuary's Assessment (Premium) Calculations for Py2010 & Distribution Worksheet(s):** Executive Director Vyrle Hill presented the assessment calculation worksheet with those component amounts presented during the July 23<sup>rd</sup> teleconference and two equity-to-assessment subsidy options – one using \$1 million and the other drawing \$1.6 million leaving an estimated 95% Confidence Level. ED Hill also presented a compilation of direct contributions to equity during the past four Pool years that totaled more than \$1.9 million. Randy Watts moved to recommend use of the (\$1.9 million) direct equity contributions from the past four years; Rose Elway seconded. Following discussion, the motion failed – 3 for and 7 against.

**Producer's (Broker's) Renewal Recommendations:** Mike Croke presented revised summaries for the Py2010 renewal of the several insurance, reinsurance and excess insurance policies. ACE would enhance its initial reinsurance layer to \$900K x \$100K with the price reduced \$0.06 million to \$2.625 million. The AL/GL corridor (stop loss) would be correspondingly enhanced with the amount reduced to \$2.5 million. ACE would still provide a second reinsured layer (\$1MM x \$1MM) for \$1.15 million. And Lexington would assume the final reinsurance layer (\$8MM x \$2MM) with the price reduced to \$1.8 million. Lexington would continue to provide both excess layers (\$10MM x \$10MM and the county-by-county \$5MM x \$20MM option) with the prices reduced respectively to \$515,340 and \$147,240. Mr. Croke reported that they will

continue negotiations with expectations of reducing premiums, especially those of the excess policies, even further. He also reported that Lexington has agreed to renew the WCPP with a 7.5% increase in the composite rate to \$0.1028 per \$100 value. Again he reported that they are continuing negotiations to limit the costs to renewal this insurance program.

**Py2010 Budget:** ED Hill presented a new compilation of the budget for Py2010 with revisions to incorporate the premiums presented during the July 23<sup>rd</sup> teleconference to renew the insurance programs and for the training suggestions from Jill Lowe and the Risk Management Committee.

**Adjournment:** Lee Grose moved for meeting adjournment; the motion was duly seconded and carried without dissent. **President Abernathy adjourned the meeting at 4:45 PM.**

**MINUTES APPROVED** this 4<sup>th</sup> day of November, 2009.

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
Secretary/Treasurer