

**TELEPHONIC MEETING MINUTES**  
**WASHINGTON COUNTIES RISK POOL**  
**EXECUTIVE COMMITTEE**  
**3:15 PM, Wednesday, August 31, 2011**

**PARTICIPATING:**

President – Marilyn Butler, Alternate Director – Skamania County Risk Manager

Secretary/Treasurer – Steve Bartel, Director – Spokane County Risk Manager

Executive Committee Members –

Keith Goehner, Director – Chelan County Commissioner

Mark Wilsdon, Director – Clark County Risk Manager

Lee Grose, Director – Lewis County Commissioner

Andrew Lampe, Director – Okanogan County Commissioner

Laura Merrill, Director – Pend Oreille County Commissioner

Tammy Devlin, Alternate Director – Thurston County Risk Manager

Jay Winter, Director – Walla Walla County Personnel / Risk Manager

Randy Watts, Director – Whatcom County Chief Civil Deputy Prosecuting Attorney

Vyrle Hill – WCRP Executive Director (*ex-officio*)

Risk Pool Staff –

Susan Looker – Claims Manager

Producer –

Darin Puryear, Area President – Arthur J. Gallagher RMS, Inc.

Michael Croke, Area Senior Vice President – Arthur J. Gallagher RMS, Inc.

Elizabeth Miser, Area Vice President – Arthur J. Gallagher RMS, Inc.

**Call to Order, Welcome and Roll Call:** President Butler called a telephonic meeting of the WCRP Executive Committee to order at 3:17 p.m. noting that Steve Clem and Lee Grose were the only members not participating. NOTE: Lee Grose joined the telephonic meeting at 3:19 p.m.

**Agenda:** President Butler noted the agenda was restricted to two items – consideration of the settlement authority in an Island County matter; and approval of the JSILP (liability) and WCPP (property) insuring programs and member assessment computations for Py2012.

**Claims Settlement Authorization – Executive Session:** Recognizing that public discussion would impair the Committee's ability to conduct its business effectively and acting in accordance with the WCRP Bylaws and RCW 48.62.101, **President Butler moved the meeting into an estimated one-half hour executive session at 3:18 p.m.** after determining all those participating to be pertinent to this discussion. **President Butler reconvened the meeting in regular session at 3:43 p.m.** R. Watts moved and J. Winter seconded to provide the Claims Manager with settlement authorization in the amount suggested during the executive session for the Jay Wallace v. Island County matter; the motion passed with members Bartel, Goehner, Wilsdon, Grose, Merrill, Winter, Watts and President Butler voting in favor, and members Lampe and Devlin voting against.

**WCPP Insuring Program:** Mike Croke reported that they had approached other insurers about options that might generate insurance cost savings including examining the possibility of breaking the property program participating counties into other (smaller) groupings. He noted that they had given the insurers until September 15<sup>th</sup> to respond.

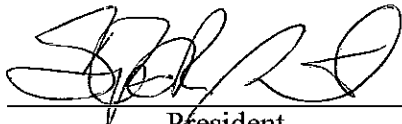
**Final Py2012 JSILP Deposit Assessments:** The 3-page (JSILP) Premium Calculation compiled by PricewaterhouseCoopers and 2-page (JSILP) worksheet compiled by Executive Director Hill titled Comparisons of Exposure Units, Experience Factors and Deductible Selections with Deposit Assessments with assessments totaling \$11,654,219 (\$11,592,721 for the Basic Program and \$61,500 for the Optional Excess coverage) were discussed. Randy Watts moved and L.

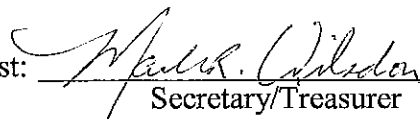
Grose seconded for approval of the Py2012 JSILP assessment compilations; the motion passed without dissent.

**Final WCPP SOVs and Deposit Assessment Allocation for Py2012:** A 2-page worksheet compiled by Executive Director Hill titled Washington Counties Property Program – Final Py2012 SOVs and Deposit Assessment Allocation with preliminary assessments totaling \$2,871,085 was discussed. When asked whether this matter should be deferred to sometime after September 15<sup>th</sup> when the insurers' supplemental responses were due to the Producer, Mr. Hill noted that many counties have expressed needing a fair amount of time to process their assessment payments. He also noted he thought it would be better to proceed with invoicing using the present information and costs, and to provide credits or refunds if the supplemental responses result in insurance cost savings. Randy Watts moved and K. Goehner seconded for approval of the present WCPP and its preliminary assessment compilations, but recognizing a refunding possibility if the cost of insurance is reduced; the motion passed without dissent.

**Adjournment:** With the business of the meeting concluded, President Butler concluded the telephonic meeting at 3:52 p.m.

MINUTES APPROVED this 13<sup>th</sup> day of October, 2011.

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
Secretary/Treasurer