

**WASHINGTON COUNTIES RISK POOL  
NOMINATING COMMITTEE MEETING**  
Friday, June 17, 2016  
Red Lion Hotel Seattle Airport  
18220 International Blvd., Seattle, WA

**ATTENDANCE:**

Name	Relationship	06/17	Comment
Lisa Young	President (2012-18)	<input checked="" type="checkbox"/>	
Keith Goehner	Vice President (2005-17)	<input checked="" type="checkbox"/>	
W.A. "Drew" Woods	Secretary/Treasurer (2012-16)	<input checked="" type="checkbox"/>	
Lisa Ayers	Member (2013-16)	<input checked="" type="checkbox"/>	
Steve Bartel	Member (2008-16)	<input checked="" type="checkbox"/>	
David Alvarez	Member (2013-16)	<input checked="" type="checkbox"/>	
Jill Johnson	Member (2015-17)	<input checked="" type="checkbox"/>	Arrived at 8:45 am
Clyde Carpenter	Member (2014-17)	<input type="checkbox"/>	Excused
Tammy Devlin	Member (2008-17)	<input checked="" type="checkbox"/>	
Steve Clem	Member (2004-12, 2015-18)	<input checked="" type="checkbox"/>	
Robert Koch	Member (2013-18)	<input checked="" type="checkbox"/>	
Derek Bryan	Executive Director ( <i>ex-officio</i> )	<input checked="" type="checkbox"/>	

**OTHERS ATTENDING:**

Name	Relationship	06/17	Comment	County/Organization
Paulette Young	Personnel Committee Chair	<input checked="" type="checkbox"/>		Lewis County
Craig Scukas	Actuary	<input checked="" type="checkbox"/>		PricewaterhouseCoopers
Liz Miser	Producer/Broker	<input checked="" type="checkbox"/>		Arthur J. Gallagher
John Chino	Producer/Broker	<input checked="" type="checkbox"/>		Arthur J. Gallagher
Susan Looker	Claims Manager	<input checked="" type="checkbox"/>		WCRP
Sue Colbo	Accounting Officer	<input checked="" type="checkbox"/>	Arrived at 8:48 am	WCRP
Jill Lowe	Loss Control Coordinator	<input checked="" type="checkbox"/>		WCRP
Stacey Spears	Administrative Assistant	<input checked="" type="checkbox"/>		WCRP

**Welcome, Roll Call & Introductions:** President Young called the meeting to order at 8:30 am. She welcomed everyone and confirmed that a quorum existed.

**Agenda:** Ms. Devlin moved and Mr. Alvarez seconded to approve the agenda; the motion passed.

**Executive Committee Nominations:** President Young announced that Executive Committee terms for Lisa Ayers (Pacific County), Steve Bartel (Spokane County), David Alvarez (Jefferson County) and Drew Woods (Columbia County) expire September 30, 2016, and that nominees are needed for four positions with terms from October 1, 2016 through September 30, 2019. Mr. Alvarez reported he has accepted a job with Clallam County beginning July 5, 2016, and will be leaving his position with Jefferson County. President Young then announced that all four Executive Committee members with expiring terms have expressed interest in continuing to serve on the Committee and that Mike Thomas (San Juan County) and Karen Goens (Whatcom County) have expressed interest in serving on the Committee. Mr. Goehner moved and Mr. Koch seconded to forward Lisa Ayers, Steve Bartel, David Alvarez and Drew Woods as the Nominating Committee's candidates for the Executive Committee positions. Discussion took place. With 8 "yes" votes and Mr. Clem opposed, the motion passed. Mr. Woods moved and Mr. Alvarez seconded to include Karen Goens in the slate of candidates for Executive Committee. Discussion took place. With 4 "yes" votes and Ms. Devlin, Mr. Koch, Mr. Goehner, Ms. Ayers and Mr. Bartel opposed, the motion did not pass.

**Officer Nominations:** Terms for President Young and Secretary/Treasurer Woods expire September 30, 2016. Vice President Goehner will advance to Py2017 President. Nominees are needed to fill the Vice President / President-Elect (2-year term) and Secretary/Treasurer (1-year term) positions. Ms. Johnson moved and Mr. Goehner seconded to forward Lisa Ayers as the Nominating Committee's candidate for Vice President / President-Elect, with Tammy Devlin as the alternate if Lisa Ayers is not re-elected to the Executive Committee; the motion passed. Mr. Goehner moved and Mr. Bartel seconded to forward Jill Johnson as the Nominating Committee's candidate for Secretary/Treasurer; the motion passed.

**Nominating Committee Procedures:** Mr. Bartel stated the nominating policy should be reviewed and he recommended that the Nominating Committee should forward all interested candidates to the Board and that candidates should be asked to state their qualifications at the board meeting prior to the election. An application process was discussed as well as qualifications and expectations for the Executive Committee members. It was noted the Pool's bylaws might need to be changed. Discussion took place. Mr. Alvarez moved and Ms. Johnson seconded to include Mike Thomas and Karen Goens to the slate of candidates for the Executive Committee positions. Discussion took place. The motion passed unanimously. It was agreed that all the candidates should be prepared to speak at the Board Meeting for 1-2 minutes about why they are interested in serving on the Executive Committee and their qualifications.

**Adjournment:** President Young adjourned the meeting at 9:11 am.

MINUTES APPROVED this 8<sup>th</sup> day of July, 2016.

  
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President

Attest:   
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Secretary/Treasurer