

WASHINGTON COUNTIES RISK POOL
OFFICERS' MEETING

REPORT

Wednesday, November 7, 1990
Pasco Red Lion Motor Inn

ATTENDANCE:

President - Shirley Van Zanten, Whatcom County Executive
Vice President - Claude L. Cox, Spokane County Risk Manager
Treasurer - Deborah Broughton, Kitsap County Dir. Internal Management
Secretary - Marjorie Upham, Director of Personnel/Risk Mgmt.

Risk Pool Staff - John Crawford, Executive Director

The meeting was called to order at 10:05 a.m. by President Shirley Van Zanten.

ACTION:

Voucher Approval: The voucher requests were approved. The third year premium payments were reviewed and the Board's policy to charge interest on unpaid amounts (late payments) was confirmed.

DISCUSSION:

Claims Manager's Report: Large claims and lawsuits were reviewed.

Risk Manager's Report:

Pool Policy Form for 1991-92. The Pool's policy form and the two excess policies will be sent to attorney William Hight for review.

Actuary Study in 1991. Information collection (loss run, worker hours and licensed vehicles) will be as of March 31, 1991.

Excess Policy for 1991-92. Final year of three year Crum & Forster business agreement.

Training Schedule.

Loss control program development to address eight areas.

Board Policy Issues:

1. Amend Bylaws to include other municipalities? Will be studied by Officers at December meeting, discussed by Board at January Meeting, and decided by Board at March Meeting.

2. Provide additional coverages? Will wait for report from attorney William Hight.
3. Purchase excess insurance at different levels? Will be studied by Officers at December Meeting.
4. Develop an experience rating formula? Will be studied by Officers, discussed by Board at March Meeting, then decided by Board at May Meeting.
5. Establish an Umbrella Reserve Fund? Will be studied by Officers, discussed by Board at May Meeting, then decided by Board at August Meeting.

New Members: Clark County withdrew its application and decided to remain self-insured. The Stevens County application was approved.

Future Meetings: The Board will meet in January, March, May and August; Officers will meet in December, February, April, June, July and September.

The meeting was adjourned at 12:15 p.m.