

**WASHINGTON COUNTIES RISK POOL  
OFFICERS' MEETING**

**REPORT**

**Friday, July 20, 1990 at 9:00 a.m.  
Executive Conference Room, Sea-Tac Airport**

**ATTENDANCE:**

President - Shirley Van Zanten, Whatcom County Executive  
Past President - Bill Vogler, Grays Harbor County Commissioner  
Treasurer - Deborah Broughton, Kitsap County Director of Internal  
Management

Risk Pool Staff - John Crawford, Executive Director  
Graham J. Wright, Risk Manager  
Alicia Johnson, Claims Manager

The meeting was called to order at 9:15 a.m. by President Shirley Van Zanten.

**DISCUSSION:**

Voucher Approval: The voucher requests were approved.

Claims Administration Policy: A proposed claims administration policy was reviewed. A revised draft will be sent to county risk managers, then reviewed by the Officers again in September.

Claims Manager's Report: Alicia reported on the status of large claims and lawsuits.

Risk Management Policy: A proposed risk management policy was reviewed.

Risk Manager's Report: Graham discussed goals and objectives and a work plan.

Marketing: Discussion.

PRIMA training: Discussion.

The meeting was adjourned at 1:15 p.m.