

WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE

REPORT

Regular Meeting
9:30 a.m., Friday, March 18, 1994
Wyndham Garden Hotel, SeaTac

ATTENDANCE:

President -- Neva J. Corkrum, Franklin County Commissioner
Benton County -- Steve Lowe, Deputy Prosecuting Attorney
Clallam County -- Marjorie Upham Rood, Director, Personnel and Risk Management
Grays Harbor County -- Rose Elway, Director, Department of Management Services
Island County -- Mike Shelton, County Commissioner
San Juan County -- Si Stephens, County Auditor

Executive Director -- John Crawford
Claims Manager -- Alicia Johnson
Training Coordinator -- Jay Winter
Administrative Assistant -- Aileen Boren

WELCOME: President Neva Corkrum called the meeting to order at 9:32 a.m., and welcomed all in attendance. Secretary Frank Bishop is absent because of illness. The agenda was approved as prepared.

APPROVAL:

Report of December Meeting. Rose Elway moved to approve the report of the December 10th meeting of the Executive Committee as revised. The motion was seconded by Si Stephens and approved.

Vouchers. Aileen Boren reported on finances and the vouchers. Si Stephens moved to approve the vouchers. The motion was seconded by Steve Lowe and approved.

REPORTS:

Member Counties. Neva Corkrum reported that Frank Brock is the new Franklin County Commissioner appointed to replace Commissioner (and Risk Pool alternate director) Harold Mathews. Si Stephens mentioned that San Juan County has a created a combined human services, senior services and public health services department. He also reported that the county will float a \$3.6 million bond issue to build new county facilities. Rose Elway reported the public testimony against a new state correctional facility near Acosta on the Westport highway. Mike Shelton reported about Island County right-of-way acquisition problems identified by an audit of the Oak Harbor road project.

PRIMA GRMS. Steve Lowe and Mike Shelton reported about their attendance last month at the PRIMA government risk management seminar. Mike sat in on the basic track, and Steve attended the advance track.

Executive Director. John Crawford reported that Skamania County Prosecuting Attorney Bob Leick has announced his retirement as of June 1994, and resigned from the Board of Directors of the Risk Pool. The County appointed Administrative Coordinator Marilyn Breckel as his replacement on the Board, and County Auditor Gary M. Olson as the alternate director.

John also distributed an exhibit showing the expense-to-premium ratio of selected insurance companies and local government risk pools showing comparisons of administrative overhead to premiums.

Claims. Alicia Johnson reported on open claims and lawsuits.

Programs. Jay Winter gave a summary of recent and future training programs.

PREPARATION FOR SPRING BOARD MEETING:

Service Contract for WSAC Retro Group. The proposed contract for the new policy period is for the same level of service and the same administrative fee.

Coopers & Lybrand Service Contract. The proposed contract for actuarial services recognizes an incremental increase in work and fees.

Pool 1994-1995 Joint Self-Insurance Liability Program. John Crawford recommended language modifications to the present policy to clarify when past salary or wages should be excluded and when spectator liability should not be excluded. He also recommended the deletion of the present fireworks exclusion to conform with the coverage given by the excess policy.

Program Stability. John Crawford recommended that the Pool and member counties should commit to a stable multi-year program involving membership stability, price stability, and appropriate safety program efforts.

"Good Practice" Safety Guidelines. John Crawford proposed three alternative "good practice" safety guideline options. Mike Shelton moved to recommend that the Board approve option B, and to direct staff to develop a 4-year working list of priority safety efforts and training for the April Board Meeting. The motion was seconded by Marge Rood. After discussion, the maker and seconded of the motion agreed to support a friendly amendment moved by Steve Lowe and seconded by Rose Elway that an incentive credit program for safety training, like driver training, be reviewed by the Board by October 1996, rather than 1998. In separate votes, the amendment and original motion were both approved.

Building acquisition. John reported that he had walked through two vacant buildings in downtown Olympia, the old federal building and the old telephone building, this week with Aileen Boren and WSAC Executive Director Gary Lowe.

OTHER BUSINESS:

Grant County. John Crawford reported the application of Grant County to join the Risk Pool as of April 1st. Si Stephens moved to accept the application if the county elects to join the Pool, and the premium quotations. The motion was seconded by Mike Shelton and approved.

Future Meetings.

- * Board Workshop/Spring Meeting -- April 21-22, 1994, Doubletree Inn, Tukwila.
- * Executive Committee -- June 17th at 9:30 a.m., Hyatt-Regency Hotel, Bellevue


The meeting was adjourned at 1:45 p.m.

RESPECTFULLY SUBMITTED:



John Crawford, Executive Director

APPROVED: 6/17/94



Neva J. Corkrum, President
[BOARD/M(F)0318.DOC]