

WASHINGTON COUNTIES RISK POOL
ROUNDTABLE NOTES
Thursday, November 8, 2012
Heathman Lodge, Vancouver, Washington

ATTENDANCE:

* denotes Executive Committeeperson

Adams County: *Not Represented*
Benton County: * Bryan Perry, Safety/Training Coordinator – Alt. Director
Chelan County: * Keith Goehner, Commissioner – Director
Cindy Dietz, Admin. Supervisor – Claims Adm.
Cathy Mulhall, County Adm. – Risk Mgr./Alt. Director
Clallam County: Rich Sill, Code Enforcement Manager – Risk Mgr./Claims Adm./Director
Clark County: * Mark Wilsdon, Risk Manager – Risk Mgr./Claims Adm./Director, President
Mark McCauley, General Services Director – Alt. Director
Columbia County: * Drew Woods, Public Works Director – Risk Mgr./Claims Adm./Director
Cowlitz County: Claire Hauge, OFM Director – Alt. Director
Douglas County: * Thad Duvall, Auditor – Alt. Director
Franklin County: Robert Koch, Commissioner – Director
Shawn Sant, Prosecuting Attorney – Alt. Director
Garfield County: Dean Burton, Commissioner – Director
Butch Low, Risk Management Services – Risk Mgr./Claims Adm.
Jennie Byington – Incoming Risk Management Services
Grays Harbor County: Herb Welch, Commissioner
Dale Gowan, Central Services Director – Risk Mgr./Alt. Director
Joy Carossino, Safety&Claims – Claims Adm.
Island County: Elaine Marlow, Budget Director – Risk Mgr./Claims Adm./Alt. Director
Jefferson County: Philip Morley, County Administrator – Risk Mgr./Director
Kittitas County: * Lisa Young, Human Resources Manager – Risk Mgr./Director
Lewis County: * Lee Grose, Commissioner – Director
Paulette Young, Safety Officer – Risk Mgr./Claims Adm./Alt. Director
Michael Strozyk, Central Services Director
Mason County: Dawn Twiddy, Risk Manager – Risk Mgr.
Shannon Goudy, Clerk of the Board – Claims Adm.
Okanogan County: *Not represented*
Pacific County: Kathy Spoor, Administration Officer – Risk Mgr./Director
Pend Oreille County: Mike Lithgow, Director of Community Development – Alt. Director
Don Ramsey, County Engineer – Risk Mgr.
San Juan County: Stan Mathews, Dep. Director of Administration – Alt. Director
Skagit County: Arne Denny, Civil Deputy PA – Alt. Director
Skamania County: Scott Pineo, General Services Director – Risk Mgr./Claims Adm./Alt. Director
Adam Kick, Prosecuting Attorney
Jennifer Jackson, Mgr. of Events/Claims
Spokane County: * Steve Bartel, Risk Manager – Risk Mgr./Claims Adm./Director, Sec./Treasurer
Lauren Williams, Liability Adjuster
Thurston County: * Tammy Devlin, Risk Manager – Risk Mgr./Claims Adm./Alt. Director
Walla Walla County: Jesse Nolte, Deputy PA - Director
Lucy Schwallie, Personnel/Risk Manager – Risk Mgr./Claims Adm.
Whatcom County: Randy Watts, Chief Civil DPA – Risk Mgr./Claims Adm./Director
Yakima County: Larry Peterson, Sr. DPA – Risk Mgr./Claims Adm./Director
Broker Services: John Chino, Area Sr. Vice President – AJGRMS, Inc.
Liz Miser, Area Vice President – AJGRMS, Inc.

Presenters: Craig Bulkley, Program Manager, WSCJTC
Doug Selix, IT Contractor

WCRP Staff: Vyrle Hill, Executive Director
David Goldsmith, Manager Specialty Services
Jill Lowe, Loss Control Coordinator
Sue Colbo, Accounting Officer
Stacey Spears, Administrative Assistant
Susan Looker, Claims Manager
Candy Drews, Senior Claims Analyst
Tammy Cahill, Claims Analyst
Lisa McMeekin, Claims Representative
Carli Easter, Claims Assistant

Welcome & Announcements: The Autumn Roundtable was called to order by President Mark Wilsdon and Claims Manager Susan Looker at 1:29 p.m. Ms. Looker announced that Senior Claims Analyst Mike Cook was unable to attend but sent an article to share, "Why Working More Than Eight Hours a Day Can Kill You". Ms. Looker shared information about a new inmate strike database set up by the Attorney General's Office regarding filing fees. Steve Bartel noted there was a handout with further information available for those that were interested. Ms. Looker shared some statistics on jail suicides, from 10/1988 to the present, there have been 27 jail suicide cases with about \$4.5M spent.

Jill Lowe, Loss Control Coordinator announced the WCRP document library on the website is updated regularly. Some recent additions include a Board & Committee Handbook from Dawn Twiddy in Mason County and Social Media Policies from the City of Seattle. Ms. Lowe stated that Whatcom County has shared their Contract Creator program for use by member counties, packets were prepared and distributed at the conference.

Presentations: Ms. Lowe introduced Craig Bulkley, Program Manager with the Washington State Criminal Justice Training Commission. Mr. Bulkley presented information on the driving simulator training program. The mobile trailer can be used throughout the state and provides cost effective driver training for law enforcement officers and others. The cost is about \$25 per person for the training. There are two mobile simulators available through the WSCJTC. Whatcom County recently used one of the simulators and Skagit County is currently using one. Philip Morley from Jefferson County shared that he recently learned at the PRIMA Institute that throughout the country, car accidents are the number one killer of police officers. Ms. Lowe announced that the mobile driving simulator is available throughout the day for conference attendees to try – either as a participant or observer. (Note: approximately 30 attendees tried the simulator during the conference.)

Liz Miser with Arthur J. Gallagher Risk Management Services presented "Insurance Basics" with input from Claims Manager Susan Looker. The Glossary of Insurance Terms presented is available on the WCRP website in the Sample Library.

After a short break, IT Consultant Doug Selix presented information on Cyber Liability. Computers can be hijacked from outside an organization and these data breaches cost money. Mr. Selix presented information on current examples of cyber liability and ideas of how to reduce risks including moving to a culture of security within an organization. Mr. Selix's PowerPoint Presentation is available on the WCRP website in the Sample Library.

AROUND THE TABLE DISCUSSIONS: Claims Manager Susan Looker started the Roundtable discussion with a good-bye and thank you to Butch Low, the Risk Manager from Garfield County. He is retiring and this was his last conference. Mr. Low's replacement, Jennie Byington was introduced. Paulette Young, Lewis County noted they have had some public disclosure request challenges.

Dale Gowan, Grays Harbor County reported they have a judge suing the county.

Randy Watts from Whatcom County shared information on emergency dispatch liability and public duty doctrine. This is an area of exposure for counties. Susan Looker noted this issue would be discussed at the Spring conference.

Bryan Perry, Benton County shared information regarding ARM exam testing and pricing.

Scott Pineo, Skamania County stated they received a summary judgment on an old landfill case. Skamania County will have two new commissioners next year.

Shawn Sant, Franklin County gave an update on the Parmalee public disclosure case. Mr. Sant also spoke about a jail suicide case that was recently resolved through mediation and suggested a possible mock trial.

Philip Morley, Jefferson County reported they are planning to move from a \$10k deductible to \$25k and putting more risk management practices into place. Mr. Morley also gave an update on the Iron Mountain Quarry case.

Don Ramsey, Pend Oreille County reported that Commissioner Laura Merrill resigned and has taken a position with WSAC. Mike Manus was named as her replacement.

Shannon Goudy, Mason County reported they will have two new commissioners in January.

Dawn Twiddy, Mason County stated they are learning about employment lawsuits.

Lisa Young, Kittitas County said they are working on a social media policy and reported on a recent incident involving a drunken person breaking into the public works facility and damaging equipment.

Kathy Spoor, Pacific County said they will have two new commissioners and they are waiting to see how the new marijuana initiative might affect their collective gardens.

Thad Duvall, Douglas County reported they have one commissioner race that is still undecided.

Jesse Nolte, Walla Walla County introduced their new Personnel/Risk Manager, Lucy Schwallie. Mr. Nolte reported on a recent property claim for a lightning strike on a dispatch tower. They also found nearby windmills are causing interference with radio facilities.

Dean Burton, Garfield County thanked Butch Low for his service to Garfield County and welcomed Jennie Byington.

Butch Low, Garfield County thanked the Pool for a positive experience.

Cindy Dietz, Chelan County reported on a dismissed court case.

Cathy Mulhall, Chelan County raised the issue that the recently passed gay marriage initiative will affect counties as counties issue marriage licenses. Chelan County has an employee that will refuse to issue same sex marriage licenses.

Steve Bartel, Spokane County reported on two recent case dismissals. One was a public duty doctrine case, and one was a Taser case. Mr. Bartel had a question relating to the Cyber Liability presentation earlier and asked if there are industry standards regarding this topic. Doug Selix responded that yes, there are industry standards. Washington State IT security standards can be found at www.ocio.wa.gov. Steve Bartel also stated they purchased an incident notification system from Clark County and they are hiring a Security Coordinator to assess the security of buildings on a large campus.

Mark Wilsdon, Clark County stated they are attempting to mitigate jail suicides, they have one new incoming commissioner and one returning commissioner. Mr. Wilsdon reported that due to a summary judgment, Clark County is out of the Spencer case.

Keith Goehner, Chelan County gave an update on case dismissals.

Lucy Schwallie, Walla Walla County thanked everyone and stated the Risk Pool has been helpful as she started her new position. Walla Walla County is working on revising IT policies. They have had some employment law and public disclosure/public records issues.

Tammy Devlin, Thurston County gave an update on their jail. The jail is housing 700 inmates, it was designed for 80 inmates, and the County is working on moving to the new jail. They have seen an increase in violence against County buildings and employees. They have a lockdown policy and conduct training on the procedures. Ms. Devlin reported on a case from the year 2000 regarding sealed documents that were personal in nature regarding victims. Claims Manager Susan Looker asked how many counties have a public records officer as a full-time position? 3.5 counties have a full-time officer.

Mark Wilsdon adjourned the Roundtable at 5:15 p.m. and invited conference attendees to attend the dinner scheduled at 6:30 p.m. with a Legislative Update from Eric Johnson, Executive Director with WSAC.