

Washington State Auditor's Office
Accountability Audit Report

Washington Counties Risk Pool
Thurston County

Report Date
April 11, 2013

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April 29, 2013



WASHINGTON
TROY KELLEY
STATE AUDITOR



**Washington State Auditor
Troy Kelley**

April 29, 2013

Board of Directors
Washington Counties Risk Pool
Tumwater, Washington

Report on Accountability

We appreciate the opportunity to work in cooperation with your Pool to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on the Washington Counties Risk Pool's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

**TROY KELLEY
STATE AUDITOR**

Table of Contents

**Washington Counties Risk Pool
Thurston County
April 11, 2013**

Audit Summary	1
Related Reports	2
Description of the Pool.....	3

Audit Summary

Washington Counties Risk Pool Thurston County April 11, 2013

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of the Washington Counties Risk Pool from October 1, 2011 through September 30, 2012.

We evaluated internal controls and performed audit procedures on the activities of the Pool. We also determined whether the Pool complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Financial condition
- Claims monitoring
- Payroll
- Disbursements

RESULTS

In the areas we examined, the Pool's internal controls were adequate to safeguard public assets. The Pool also complied with state laws and regulations and its own policies and procedures in the areas we examined.

Related Reports

**Washington Counties Risk Pool
Thurston County
April 11, 2013**

FINANCIAL

Our opinion on the Pool's financial statements is provided in a separate report, which includes the Pool's financial statements.

Description of the Pool

Washington Counties Risk Pool Thurston County April 11, 2013

ABOUT THE POOL

The Washington Counties Risk Pool was established to provide its member counties with joint programs and services including self insurance, purchasing of insurance and contracting for or hiring of personnel to provide administrative services, claims handling and risk management.

The Pool is governed by a Board of Directors consisting of one representative designated by each member county. Its day-to-day operations are administered by the Board-appointed Executive Director who reports to an 11-member Executive Committee and the Board. For fiscal year 2012, the Pool operated on an operating budget of approximately \$1.84 million and had 10 employees.

APPOINTED OFFICIALS

These officials served during the audit period:

Executive Committee:

Spokane County	Steve Bartel, President
Clark County	Mark Wilsdon, Secretary-Treasurer
Lewis County	F. Lee Grose
Pend Oreille County	Laura Merrill
Chelan County	Keith Goehner
Thurston County	Tammy Devlin
Douglas County	Steven Clem
Whatcom County	Randall Watts
Okanogan County	Andrew Lampe
Walla Walla County	Jay Winter (through February 2012)
Columbia County	Drew Woods (effective March 2012)
Skamania County	Marilyn Butler (through July 2012)
Benton County	Bryan Perry (effective (August 2012)
Executive Director	Vyrle Hill
Accounting Officer	Sue Colbo

POOL CONTACT INFORMATION

Address: Washington Counties Risk Pool
2558 R W Johnson Road S.W., Suite 106
Tumwater, WA 98512-6103

Phone: (360) 292-4500

Website: www.wcrp.info

AUDIT HISTORY

We audit the Pool on an annual basis. The Pool has not received a finding since its inception in 1988.



ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

Our mission is to work with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

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Troy Kelley
Doug Cochran
Chuck Pfeil, CPA
Larisa Benson
Kelly Collins, CPA
Jan M. Jutte, CPA, CGFM
Sadie Armijo
Barb Hinton
Mike Murphy
Mary Leider
(360) 902-0370
(866) 902-3900

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